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## Yates County Job Leads May 14, 2018

### AUTOMOTIVE/DRIVERS

#### **School Bus Drivers (Dundee, NY)**

- Are you a people person? Do you love children? Are you retired or a stay-at-home parent? This could be the opportunity for you. Consider becoming part of the Dundee Central School Transportation Team for the upcoming 2018-2019 school year. Bus drivers are responsible for safe transportation of students to and from schools and in various other district activities. You must be at least 21 years old; possess or be able to obtain CDL B with passenger and school bus endorsements, no air brake restriction; be able to pass pre-employment and random drug/alcohol testing; have acceptable driving record; be able to pass annual physical and physical performance test; obtain NYS and FBI fingerprint clearance; 30-hour Basic Course (within one year of hire, paid training). Bus drivers will earn an hourly wage of \$20.25 with full benefits. Drivers can also receive an extra duty rate for bus runs outside of the regular school day. Dundee CSD assists with training drivers and providing appropriate size vehicle for road test and will reimburse fingerprint expense after required hours of service. To learn more about this position or have any questions, please call or email Stephanie Cleveland, Transportation Director at 607-243-5534; [scleveland@dundeecs.org](mailto:scleveland@dundeecs.org). Interested and qualified applicants must complete a Yates County Civil Service application. Applicants should visit <https://mycivilservice@yatescounty.org> for application information.

Chronicle Express 5/2/18

#### **CDL Driver (Middlesex, NY)**

- You're treated with respect as a driver for Dudley Poultry because you earn that respect. We're a small company and don't pay your boss to micromanage you. No desk job for you. With freedom on the road driving a \$100,000 truck comes good common sense expected on the job. That job includes deliveries of chicken, beef, pork, and other products to Upstate NY restaurants, grocery stores and businesses. You'll learn a few of our routes and be assigned the same truck most days. Customers become friends as they see you every week. Most of our drivers have been here for many years so we're looking for someone who fits in the group we're already so proud of. We have a nice fleet of Internationals and Kenworth's, all 18' straight box refrigerated trucks, manual transmissions. Routes start at different times of the day but you can roughly expect to leave Middlesex, NY by 6 or 7 am and get back between 4-7. You'll work more overtime in summer than in winter as that's when we're busiest (think chicken BBQ's). It's a full time, year-round position so you aren't going to starve during the winter. \$15.75 per hour. Nothing overnight. You'll be home evenings. Paid medical insurance, paid vacations, paid personal days, paid life insurance and employee discounts on all the food we sell...now that's a savings on the grocery bill! Chicken, steak, pork chops, ham, mozzarella sticks, chicken tenders, pizza logs, oh boy! Hundreds of products all pennies over cost for Dudley Poultry employees only! Got your CDL? Interested? Reply or give us a call. Craigslist post ID: 6583602784 5/8/18

#### **Designated Drivers (Geneva and Watkins Glen, NY)**

- We are looking for applicants that can work immediately. No special driver's license required for this job. We are an award-winning transportation service that has perfected the "our driver + customers vehicle" concept. We are looking for responsible drivers with clean driving records and knowledge of the Finger Lakes area. Knowledge of the local wineries is a plus but not necessary. We have a history of proven success and our aggressive marketing and promotion is providing plenty of work for our current work force. This opportunity is perfect for students, retirees, Uber and Lyft drivers and anyone who has flexible schedules. Some weekend work is required. Job requirements: Valid License, some weekend work is desired but not required, no DWI/DUI convictions, clean appearance, pass a background check, non-smoker, reliable. Please submit your resume along with a cover letter to be considered. Apply today and you could be working as early as tomorrow.

Craigslist post ID: 6566702352 4/20/18

### **Class A CDL Driver (Bath, NY)**

- NOW HIRING: Tractor Trailer driver class A, with tanker endorsement needed. Monday - Friday with occasional Saturday work. Please come in to fill out an application, have driver's license and current medical card with you. 5226 Bonny Hill Rd, Bath, NY 14810. Craigslist post ID: 6563825484 4/17/18

### **Class A Truck Driver (Penn Yan, NY)**

- Class A driver needed for delivering paving materials to projects and mobilizing equipment. M-F & sometimes Saturday. Email [collinspaving1971@gmail.com](mailto:collinspaving1971@gmail.com) or call 315-536-4193 for more information. OSOS 5/3/18

### **Asphalt Paving Machine Operator (Penn Yan, NY)**

- Adjust machine settings or material flow. \* Indicate low spots for workers to add material. \* Control paving machines. \$19/hour; M-F & sometimes Saturday. Email [collinspaving1971@gmail.com](mailto:collinspaving1971@gmail.com) or call 315-536-4193 for more information. OSOS 5/3/18

### **Asphalt Raker/Lute (Penn Yan, NY)**

- Work days - Monday - Friday, some Saturdays. \* Signal equipment operators to facilitate alignment, movement, or adjustment of machinery, equipment, or materials. \* Dig ditches or trenches, backfill excavations, or compact and level earth to grade specifications, using picks, shovels, pneumatic tampers, or rakes. Email [collinspaving1971@gmail.com](mailto:collinspaving1971@gmail.com) or call 315-536-4193 for more information. OSOS 5/3/18

### **CDL Drivers (Penn Yan, NY)**

- We are currently looking for a Delivery Driver to serve as an integral part of our organization by delivering fuel locally to our customers. As a Delivery Driver, you will have access to a challenging career that gets you behind the wheel of trucks equipped with the latest technology to help ensure that fuel arrives to our customers safely, on-time and with ease. Responsibilities: Deliver fuel in a safe and efficient manner by following proper loading and unloading procedures, maintain the delivery truck which includes reviewing the maintenance record, performing inspections and reporting all vehicle conditions requiring attention for continued safe operation, provide superior customer service and strive to achieve zero driver related customer complaints, account for funds and inventory which includes operating a handheld terminal, maintaining a trip report and documenting meter and odometer readings and related information. Qualifications: Clean driving record with a valid Class A or B Commercial Driver's License with hazmat, tanker, and air brake endorsements as well as a valid Medical Examiner's Certificate allowing for operation in interstate commerce (or the ability to quickly obtain stated license, certificate and required endorsements), ability to lift and pull equipment that weighs 50 to 75 lbs., exceptional customer service skills, willingness to work outside in all weather conditions. To apply, please visit: <https://nlx.jobsyn.org/1d60ade06efc4452ac4c06846e5e7970161> OSOS 4/30/18

### **Drivers (Penn Yan, NY)**

- Looking for 1 to 2 part-time drivers and willing to cook. Flexible hours and weekends a must. Monthly bonuses. Must be 18 years old, valid driver's license and have your own vehicle. Stop in today for an application, fill one out at [www.camspizzeria.com](http://www.camspizzeria.com). Workforce Development 4/30/18

### **Wine Tour Guide/Driver (Penn Yan, NY)**

- Wine Tour Guide/Drivers Wanted. We are seeking super fun and friendly wine tour guide/drivers to show groups around the Finger Lakes wine country. About the positions: This is a great job for someone who is passionate about wine! Take customers to a range of wineries and sights as required. We may provide an itinerary to follow or the clients may have one of their own. We encourage all our drivers to help customers have the best experience possible on the wine trails. Knowledge of wine trails and being flexible for the clients is a must. Casual hours - weekends and weekdays (usually full days - with Saturday the most popular) most tours run between 10am and 5pm. Most customers will require pick up from their lodging or homes around the Finger Lakes region. Group sizes vary from 2-11 people. We organize vehicle hire as required. Pay is around \$12-15 per hour plus tips, most tours are 6 hours. About the applicant: Our customer experience is very important to us and we require our drivers to be friendly, patient and a bit of fun! Knowledge of wine and the Finger Lakes wine region is highly desirable. We are looking for someone with a New York Class B or C License with passenger endorsement or Class E chauffeur license. Must have minimum of 1 year of experience driving passengers. Must have clean driving record. To apply for this role please tell us a bit about yourself and your experience. Please also let us know your usual availability (weekends, week days, any restrictions) and your home suburb. Requests for more information are welcome. [Ridewithpals@gmail.com](mailto:Ridewithpals@gmail.com). Workforce Development 4/23/18

## **CUSTOMER SERVICE/SALES**

### **Tasting Room Associates (Penn Yan, NY)**

- Vineyard View Winery is a family run, family owned winery. Our farm has been in the Folts family for five generations. We Pride ourselves in our deep-rooted vineyards, and quality wines. Our Focus is on excellent customer service and creating a lasting experience for each customer. Qualities and Abilities: Provide a friendly atmosphere and outstanding customer service to all visitors, Desire to become knowledgeable about wine and grape growing in general, to stand and actively work for up to 8 hours per day, Lift up to 50bs frequently. Job Duties include but not limited to: Conduct wine tastings (educate, entertain, and promote our wines and the Finger Lakes Region), Maintenance of tasting bar (washing and drying glasses, stock inventory, cleaning), Customer Safety (know how to recognize a customer who has had too much to drink), Tasting room upkeep (maintain wine inventory, maintain and non-wine merchandise inventory, cleaning: floors swept, trash emptied, bottles and cardboard recycled, bathrooms restocked. Applicants should apply in person at Vineyard View Winery.  
Workforce Development 5/4/18

### **Sales Associates (Penn Yan, NY)**

- Carey's True Value is looking for self-starting, dedicated, hardworking individuals to provide excellent customer service, present hardware and home improvement solutions to all guests, generating sales, housekeeping, merchandising, signage, pricing, cash register operations (POS) and loss prevention in accordance with all company policies/procedures and store standards. This person will also be required to perform other store operational tasks as needed. Apply in person at 163 Main St., Penn Yan, NY  
Workforce Development 5/4/18

### **Winery/Gift Shop Sales Associate (Geneva, NY)**

- Belhurst Castle, a premier and famous destination in the Finger Lakes is looking to hire seasonal, part-time Winery & Gift Shop Sales Associates! Requirements: Previous winery and gift shop experience and customer service/sales experience is preferred! Interested candidates must work well with others and love being part of a growing team. Individuals must be able to provide guests with an outstanding, welcoming tasting experience as well as assist with general day-to-day responsibilities of the Wine & Gift Shop. Belhurst requires potential employees to be flexible with their availability, able to re-prioritize at a moment's notice and be open to a variety of wine and gift shop jobs as needed. Availability on weekends and holidays are crucial. Must also be able to lift boxes of wine or inventory. Location Qualifications: Potential candidates must have reliable transportation to and from work. We're looking for a local candidate within a 20-30 minute drive. We want to hear from you! Please submit your resume with the best contact information to reach you.  
Craigslist post ID: 6582318433 5/7/18

### **Part-time Sales Associate (Geneva, NY)**

- Apply today in person at our Valu Home Centers Geneva, NY location: Tops Plaza 361 Hamilton St. Geneva, NY 14456 or online at <http://valuhomecenters.com/join-our-team>. All members of the Valu Home Centers team are hard-working, motivated, enthusiastic problem solvers. We believe that customer service is more than just an idea -- it's a culture! Our Sales Associates come from a wide variety of backgrounds. Flexible scheduling and competitive starting wages make these roles ideal for students, parents, retirees, busy people, and those looking for a change. You don't need previous retail or hardware experience to be our ideal candidate, just come prepared with an excitement to learn and a drive for providing great customer service. Our paid, on-the-job training will empower you with all the product knowledge and techniques you need to know.  
Craigslist post ID: 6577651591 5/2/18

### **Tasting Room Manager (Hammondsport, NY)**

- Domaine LeSeurre Winery is currently seeking the right individual to become our Full-Time Tasting Room Manager with a passion for wine and the Finger Lakes Wine Region. Position Responsibilities:
  - Candidates who bring strong leadership, communication, motivation, and professionalism to the position, all the while handling the multi-tasking that comes with a fast-paced working environment that strives for excellence daily.
  - Oversee day to day operations of the tasting room. Conducting tastings, maintaining staff schedules, tasting sheets, inventory, wine supply orders, merchandise, on and off-site tastings (when necessary), safety and cleanliness of facility, and opening and closing responsibilities.
  - Provide superior customer services and maintain strong employee relations.
  - Staff development. Hiring, training, coaching, and supervising staff, ensuring their continual growth and development in our attempt to build a strong culture of hospitality and salesmanship (Max 5 part-time per year).
  - Market media production directed an increasing visibility and sales.
  - Organize and coordinate events.
  - Continual focus on creation of decor and display that will enhance the visual appeal and image of the facility.
  - Pioneer and develop a wine club and related events (to be started in 2018).

- Manage social media accounts (Facebook, Instagram, Twitter, etc.).

Professional Qualifications:

- Preferred 2 or more years of prior, relevant experience in a tasting room, retail, direct to consumer sales, restaurant, or hotel experience.
- Must be at least 21 years of age.
- High School Diploma or Equivalent required.
- Must hold a valid driver's license.
- Must be able to work a flexible schedule including Saturdays, Sundays, special events, holidays, and occasional evenings.
- Professional demeanor and polished appearance.
- Must be able to lift 50 pounds.
- Organized and self-motivated.
- Positive attitude and energy.
- Strong work ethic.
- Passion for wine and the Finger Lakes Wine Region is a must.

Craigslist post ID: 6572920985 4/27/18

**Account Developer/Serving Specialist (Hammondsport, NY)**

- The Brewery of Broken Dreams, located on Pleasant Valley Rd just outside the Village of Hammondsport, has an immediate part-time opening for an energetic, outgoing individual to help us expand our presence in the marketplace. The ideal individual will have a strong interest in marketing and sales, extensive knowledge of craft beer, is familiar with craft beverage sales, and has experience working in a craft beverage tasting room environment. This position will work to develop accounts with local retail establishments and provide support for these accounts as required. The position will also be an integral part of our tasting room staff. Desired Skills: Previous craft beverage sales experience, Associate or Bachelor degree in a Sales and Marketing, Hospitality, or other related field, Cicerone Beer Server Certification, TIPS training, Previous tasting room experience. Salary: This is a part-time position, salary BOE. Contact: Please reply with a letter of interest and resume.

Craigslist post ID: 6570751755 4/24/18

**Bakery Clerk/Retail Staff (Dundee, NY)**

- Bakery Clerk/Retail- Responsible for taking orders, collecting payments, answering to customer inquiries, handling complaints, and assisting the baker with various tasks, like maintaining supplies and setting up retail bakery department. Emphasis on customer service orientation, excellent communication skills, being able to work in a standing position for hours and to lift heavy items, and good numeracy skills. Experience REQUIRED.
  - Ability to multitask
  - Ability to seamlessly switch tasks
  - Strong interpersonal skills
  - Safety-conscious
  - Ability to operate scale and bread slicer
  - Ability to work in a team environment
  - Ability to use POS system

Craigslist post ID: 6569178677 4/23/18

**Electrical Sales/Warehouse (Geneva, NY)**

- Shipping and receiving of electrical materials, inventory, wire spooling, retrieving products for the customer, with some counter sales, invoicing, ordering, taking phone orders, interaction with contractors necessary to provide customer service required to keep business sales and provide for a good customer experience. An appointment is needed, please respond with your phone number, part time days or full time.

Craigslist post ID: 6565825484 4/19/18

**Winery Tasting Room Associate (Himrod, NY)**

- Small production, estate winery seeks a tasting room associate for the 2018 Season (Est. Apr-Dec 7). Join a family owned, high quality producer of Finger Lakes wine. Candidates (21 yrs+) should have:
  - A knowledge of & passion for local & international wines
  - Interpersonal and customer service skills
  - The ability to conduct wine tastings for groups of 4-8 people at a time
  - The ability to lift a case of wine (42 lbs.)
  - The ability to ring up & cash out customers (making change, calculating tax, etc.)
  - The availability to work weekends (Fri/Sat/Sun) 11am-5:30/6pm
  - A desire to work in a growing & thriving local industry!

Craigslist post ID: 6562426431 4/16/18

### **Recruitment Advertisement Account Executive (Geneva, NY)**

The Finger Lakes Times is seeking a dynamic account executive to maximize advertising sales revenue for our team across the recruitment category. You will be responsible for developing and managing ongoing business relationships while growing new business and leading our expansion into this dynamic category. Utilizing a combination of our daily newspaper, weekly publication, special sections and an array of customized digital products, you will make face-to-face sales calls daily to business owners, department heads and hiring managers throughout the Finger Lakes region. Through understanding their hiring needs you will present compelling solutions to achieve their business goals. Job Expectations: Manage and grow an existing account base, research, prospect new business, cold call, present, utilize sales tactics, close, meet with management weekly to develop monthly sales plans to achieve goals, become actively involved in the business community to gain referrals and build your brand, attend job fairs to obtain leads and market our assets, monitor competitive media and market trends, achieve monthly revenue goals. Requirements: Results oriented, self-motivated individual, minimum of 2-5 years of outside sales experience, demonstrated success in achieving sales targets, knowledge of the recruitment sector a plus, solid computer skills and knowledge of digital marketing a plus, valid driver's license and reliable transportation. Job Type: Full-time. Required education: H.S. diploma, Associates or Bachelor Degree preferred. Finger Lakes Times. Please send resume and cover letter in confidence to: Mark Lukas, Ad Director- [mlukas@fltimes.com](mailto:mlukas@fltimes.com) or mail to: 218 Genesee Street, Geneva, NY 14456. Workforce Development 4/23/18

### **Sales Associate (Penn Yan, NY)**

- Now hiring summer staff for showroom. We are looking for outgoing, hardworking and upbeat individuals. Boating, Watersports, Kayak and SUP knowledge is a plus but not required. Duties include working with customers for accessory purchases, rental check in/out, restocking showroom and much more. Must be able to work weekends. Apply at [https://www.facebook.com/pg/MorganMarineNY/jobs/1935477746764430/?source=attached\\_post\\_homepage\\_stream](https://www.facebook.com/pg/MorganMarineNY/jobs/1935477746764430/?source=attached_post_homepage_stream) Workforce Development 4/23/18

### **Automotive Greeter (Penn Yan, NY)**

- We are a family owned and operated dealership and enjoy an outstanding reputation in the community. Friendly Chrysler Dodge Jeep Ram looks after its employees with extensive benefits. We invest in our employees and their growth at the store. <https://sites.hireology.com/friendlychryslerdodgejeepram/>. Responsibilities: Greet customers as they appear on the lot, answer initial questions from the customer, be the first and last impression of the dealership, connect customers with sales representatives. Qualifications: Friendly and customer service focused, reliable, able to multi-task and work under pressure, able to walk and stand for long periods of time as well as work outside, valid Driver's license and able to drive both automatic and standard transmission vehicles, one-year related experience and/or training; or equivalent combination of education and experience, ability to work hard with limited supervision, must be able to manage in a fast-paced work environment, knowledge of automobiles, positive attitude, high volume mentality, must be able to pass pre-employment screens. What We Offer: Clean and professional work environment, 401(K), paid vacation opportunity, mentorship opportunities, promote from within culture, medical and dental Insurance, education reimbursement. Indeed 4/30/18

### **Sales Clerk (Penn Yan, NY)**

- Immediate opening for a part time sales clerk. About 20 to 24 hours per week. Must be able to work until 6pm weekdays and be available to work some weekend hours. This position requires the ideal candidate to be outgoing and engage customers in the store. Pinckney Hardware provides a casual work environment focused on providing excellent customer service. Basic computer experience is helpful. Apply in person at 24 Main Street, Penn Yan, NY 14527. Workforce Development 4/16/18

### **Retail (Penn Yan, NY)**

- Retail business looking for reliable, motivated, hardworking individual for part time position with the potential for full time. Individual must have excellent customer service skills, be able to assemble furniture and set up office spaces. Other responsibilities will include cleaning, stocking merchandise, assisting customers, cash register operations, and other duties as assigned. Must have valid driver's license and able to lift at least 50lbs. Interested applicants should send resume to [lisa.principio@dfa.state.ny.us](mailto:lisa.principio@dfa.state.ny.us) or drop off in person at Workforce Development, 417 Liberty St. Workforce Development 4/23/18

### **Team Member (Penn Yan, NY)**

- As a Team Member, it is essential that you be available, flexible, adaptable and service-oriented, as you must be able to fulfill all the following requirements: Maintain regular and predictable attendance. Work scheduled shifts and have the ability to work varied hours, days, nights, weekends and overtime as dictated by business needs. Take the initiative to support selling initiatives (GURA): Greet the Customer, uncover the Customers' needs, recommend products, ask for the sale. Team Members are required to perform a combination of the following duties during 95 percent of their day. Although the mix may vary from one day to another, our business and staffing model makes it essential that every Team

Member be able to perform all of the following duties accurately, efficiently and safely on a regular basis and without advance notice: Operate cash register/computer following cash handling procedures as established by Tractor Supply Company, Recovery of merchandise, Participate in mandatory freight process, Complete Plan-o-gram procedures (merchandising, sets, and resets), Assemble merchandise, Perform janitorial duties, Execute price changes/markdowns, Operate Forklift (unless under the age of 18), Operate Cardboard Baler (unless under the age of 18), Assist customers with loading purchases, Complete all documentation associated with any of the above job duties. Team Members also may be required to perform other duties as assigned. No experience required. High school diploma or GED not required but is preferred. Apply at <https://tractorsupply.jobs/jobs/search#/detail/80004> OSOS 5/14/18

#### **Health and Wellness Associate (Penn Yan, NY)**

- The primary purpose of the Wellness Ambassador is to increase customer satisfaction, loyalty and utilization of pharmacy and clinical services by effectively promoting and selling services provided by Rite Aid inside and outside of assigned store. The Wellness Ambassador is also required to perform all tasks in a safe manner consistent with corporate policies and applicable laws. For a list of duties, requirements, or to apply, please visit <https://my.jobs/c2be16ec8e234a2db06f5c7c57910294161> OSOS 4/23/18

#### **Sales Associate (Penn Yan, NY)**

- Dollar General is looking to hire a Sales Associate. The Sales Associate will act as the point of contact for customers, assist in setting and maintaining plan-o-grams and programs, stock merchandise adequately, and perform other duties as necessary to maximize profitability, customer satisfaction, and teamwork while protecting company assets. To see a list of essential functions and qualifications and to apply visit <https://retail-dollargeneral.icims.com/jobs/85782/sales-associate-in-penn-yan%2c-ny/job?hub=12> OSOS 4/16/18

## **EDUCATION/SCHOOLS**

#### **World Languages (French) Teacher (Penn Yan, NY)**

- Full time position available 9/1/18. NYS French Certification required. To apply, submit an application at <https://pennyan.recruitfront.com>. Deadline: 5/14/18. Dundee Observer 5/3/18

#### **Special Education Teacher (Penn Yan, NY)**

- Full-time position at the elementary level, effective September 1, 2018. Application deadline: 4/30/18. Submit an online application at: <https://pennyan.recruitfront.com>. Dundee Observer 4/18/18

#### **Teaching Position (Penn Yan, NY)**

- Teaching position at St. Michael School (Pre K-5<sup>th</sup> grade) Penn Yan, NY. Starting Fall 2018. Physical Education- part time, Spanish- part time. Contact Tom Flood, 315-536-6112, [smpydc@dor.org](mailto:smpydc@dor.org), [Tom.Flood@dor.org](mailto:Tom.Flood@dor.org). Chronicle Express 5/9/18

#### **Summer Camp Staff (Penn Yan, NY)**

- YMCA Camp Cory is looking for staff to help enrich the lives of children by giving them the best summer they're ever had! Come join our committed team of camp professionals. Positions require a week of staff training (June 15 – 22) and then 8 weeks of summer camp (June 24 – August 18). Click here to view our current list of openings: [campcory.org/staff](http://campcory.org/staff). Email me if you have questions – [patrickf@rochesterymca.org](mailto:patrickf@rochesterymca.org). Workforce Development 4/30/18

#### **Teacher Assistants (Penn Yan, NY)**

- Teacher Assistants needed at Rainbow Junction- Get paid to teach, work and play with infants, toddlers and pre-schoolers! Required: high school diploma and 18 years of age or over. Experience and some ECE preferred. Must pass background check. Call 536-2703 or email [andrearainbowj@gmail.com](mailto:andrearainbowj@gmail.com) for details. Workforce Development 4/25/18

#### **Teacher Aides (Dundee, NY)**

- DUTIES AND QUALIFICATIONS: Applicants are expected to monitor behavior, attend to student comfort and safety and assist students on school grounds, in the school building and in transit on school vehicles (as needed), as well as helping teachers in the educational setting by assisting with routine classroom tasks and chores. Candidates must be in good



physical condition, have good interpersonal and communication skills and be able to foster positive relationships with students and co-workers and be able to establish and maintain student respect and discipline. Candidates must successfully pass a physical performance test as a condition of hire. \$10.40/hr. Applicants wishing to be considered for this position must call the Business Office at (607) 243-5533 ext. 7703 or send an email to [mlawson@dundeecs.org](mailto:mlawson@dundeecs.org) and request to be placed on the roster of applicants for consideration on or before the application deadline. Applications available at <https://mycivilservice.yatescounty.org/jobopps>. Deadline 11/25/18. Workforce Development 4/23/18

#### **Multiple Positions- Keuka College (Keuka Park, NY)**

- Keuka College has many openings, both faculty and staff & admin. To see these openings, visit [https://keuka.peopleadmin.com/postings/search?utf8=%E2%9C%93&query=&query\\_v0\\_posted\\_at\\_date=&481%5B%5D=2&commit=Search](https://keuka.peopleadmin.com/postings/search?utf8=%E2%9C%93&query=&query_v0_posted_at_date=&481%5B%5D=2&commit=Search) Workforce Development 5/14/18

## **HEALTHCARE/HUMAN SERVICE**

#### **Home Health Aid (Penn Yan, NY)**

- Home Health Aid needed with light housekeeping involved. Call 315-694-7555. Chronicle Express 4/18/18

#### **Caregivers (Penn Yan, NY)**

- Comfort Keepers is in need of hiring compassionate and motivated individuals who are interested in becoming caregivers for the elderly. Comfort Keepers provides in-home companion care that helps seniors and disabled adults to remain safe in their community for as long as possible. Currently looking to hire in the Penn Yan, NY area! All Hours Needed! Eligibility requirements include:
  - Must be 18 years or older
  - Experience with elderly (personal or professional)
  - Reliable and Trustworthy
  - Valid Driver's License
  - Reliable Vehicle
  - Clean Background Check
  - No certifications or medical background necessary!Apply Online Today! <https://ck476.ersp.biz/employment/index.cfm> or Send Resume & Cover Letter to [Briellewurth@comfortkeepers.com](mailto:Briellewurth@comfortkeepers.com). Craigslist post ID: 6575558455 4/30/18

#### **Speech Therapist (Yates County)**

- Provides physician ordered speech/language therapy services, which include assessment, planning, developing and implementing an individualized patient therapy plan. Coordinates speech/language therapy with the interdisciplinary team care plan. For a full list of responsibilities and requirements and to apply, visit: <https://my.jobs/6ee4721427cf4ab1a6057088aece26a5161> OSOS 4/30/18

#### **Direct Support Professional (Geneva, NY)**

- Lochland School is hiring for full time and part time staff to work with residents to ensure their safety and encourage independence in activities of daily living. Applicants will be required to possess a high school diploma or GED and a valid driver's license. Please contact Julie Chiccino at 315-789-5208, 1065 Lochland Rd., Geneva, or online applications available at our website at [www.lochlandinc.org](http://www.lochlandinc.org). \$300.00 Sign on Bonus after 6 months of successful employment. Craigslist post ID: 6584112772 5/9/18

#### **Prevention Youth Counselor (Penn Yan, NY)**

- POSITION DESCRIPTION (General): The Prevention Youth Counselor will be held primarily responsible for the delivery of school-based and community education and counseling services in an individual or small or large group format, consistent with the program goals of the prevention program and standards of the Council and the NYS OASAS Prevention Guidelines; and for the planning, monitoring, case review, reporting, record documentation, and program and staff development functions in relation to Prevention Youth Services within the respective counties. POSITION QUALIFICATIONS: Minimum Education: Bachelor's Degree in counseling, psychology, social work, education, or Associates Degree in related field with a CASAC or CPP. Experience: Two years' previous experience in either alcohol/chemical dependency treatment or prevention counseling services with youth desirable. Clinical supervision experience and experience with records helpful. Professional

Licensure/Certification: C.P.P. a plus. Other: Training in formal and informal prevention counseling theory and methodology, instructional methodology, technical knowledge of drugs and dependency, knowledge of human growth and development, adolescent psychology, ability to effectively communicate in oral and written form, knowledge of community resources, creativity, initiative, flexibility in style. Knowledge of federal laws of confidentiality. Ability to supervise; knowledge of crisis intervention. Ability to pass all NYS Justice Center background checks.

<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vjk=0cee2c8a3f68e872>

Indeed 4/30/18

#### **Assistant Personal Care Aide (Penn Yan, NY)**

- Assistant Personal Care Aide wanted part time days, nights, and weekends for local Adult Care Home. Duties include assisting residents with personal cares, meal service, and laundry. This position is very active and requires standing, walking, bending, kneeling, and stooping the entire shift. Background check, personal references required. To apply, contact the employer by mail, by fax, or by email: Deena Conley, 411 Clinton Street, Penn Yan, NY 14527: Fax: (315) 531-9088. Email: [cmanor@rochester.twcbc.com](mailto:cmanor@rochester.twcbc.com). OSOS 4/30/18

#### **Dietary Assistant (Penn Yan, NY)**

- The shift is 415p-815p. Local Adult Care home is looking for someone casual, probably 8-12 hours per week. Background check, personal references required. To apply, contact the employer by mail, by fax, or by email: Deena Conley, 411 Clinton Street, Penn Yan, NY 14527: Fax: (315) 531-9088. Email: [cmanor@rochester.twcbc.com](mailto:cmanor@rochester.twcbc.com). OSOS 4/30/18

#### **Experienced Personal Care Aide (Penn Yan, NY)**

- Experienced Personal Care Aide wanted for local Adult Care Home. Must be willing to work all shifts and some weekends. Duties include personal cares, medication supervision, laundry, meal service; case management. This position is very active and requires standing, walking, bending, kneeling, and stooping the entire shift. Background check, personal references required. To apply, contact the employer by mail, by fax, or by email: Deena Conley, 411 Clinton Street, Penn Yan, NY 14527: Fax: (315) 531-9088. Email: [cmanor@rochester.twcbc.com](mailto:cmanor@rochester.twcbc.com). OSOS 4/30/18

#### **Caregiver (Penn Yan, NY)**

- In need of a caring, hard-working person to help a very busy family take care of their Mom. Must have excellent work ethic. No heavy lifting but must be able to transfer from chair to wheelchair to bed. Cooking her meals, toileting, showers, laundry and light housekeeping a must! Also need to be able to check blood sugar, administer insulin shots and give daily meds. We will train. For application or questions please call 315-719-3948 and ask for Deb. Workforce Development 5/9/18

#### **Multiple Positions- Pro Action of Steuben and Yates**

- **Full Time Opportunities:**
  - Processor
  - SCANNER
  - Employment Development Specialist
  - Early Childhood Education Teachers
  - EHS Home Visitors- Corning
- **Part Time Opportunities:**
  - American Job Center Coordinator – Elmira
  - Floating Site Coordinator
  - Van Driver – Senior Nutrition
  - Bus Driver – Hornell
- **Substitute Opportunities:**
  - Substitute Drivers – Yates OFA Transportation
  - Substitute Van Drivers – Senior Nutrition
  - Head Start Classroom Substitutes – Wayland
  - Head Start Classroom Substitutes – Corning
  - Head Start Classroom Substitutes – Addison
  - Head Start Classroom Substitutes – Savona

For full descriptions and to apply for any of the positions listed above, please visit: <http://proactioninc.org/job-opportunities/>

Workforce Development 5/14/18



**Finger Lakes Health- Multiple Positions (Penn Yan, NY)**

- CNA LTC
- Certified Nurse Aide Training Program
- Cook II
- Dietician
- ED Crisis Evaluator
- EMT Basic- Cohocton
- Food Service- Nutritional Services Aide
- LPN Med Long Term Care- Bedside
- LPN Meds Acute- Bedside
- Medic 55 Tech
- Nurse Manager- LTC
- Paramedic/ Critical Care EMT
- Radiology Tech II
- Registration Representative
- RN Bedside- Emergency Department
- RN Bedside- Unit II
- RN- Cardiac Rehab Nurse
- RN Clinical Leader
- RN- Director Nursing- LTC
- Staffing Coordinator- Long Term Care

For a more detailed description and to apply for any of the jobs listed above, please visit:

[https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.categoryList&template=dsp\\_job\\_categories.cfm](https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.categoryList&template=dsp_job_categories.cfm)

Workforce Development 5/14/18

**Arc of Yates- Multiple Positions (Penn Yan, NY)**

- Substitute Residential Direct Support Professional
- Residential Direct Support Professional
- Group Teacher- Keuka Lake School/Daycare
- Registered Nurse- Clinical Operations
- Substitute Classroom and Daycare Aide
- Classroom/Daycare Aide
- Direct Support Professional- Direct Care
- Licensed Practical Nurse
- Quality Improvement Coordinator

For more details and to apply for any of the jobs listed above, please visit: <http://www.arcofyates.org/Work-With-Us>

Workforce Development 5/14/18

**Residential Assistant Manager (Penn Yan, NY)**

- Provides assistance and support to the Residential Manager in maintaining the general operations of the assigned Catholic Charities Community Services residential setting. In the absence of the Residential manager, provides for the supervision, assistance and instruction of all staff and individuals. For a full list of qualifications and duties and to apply, please visit <https://www.cccsrochester.org/join-our-team/employment-opportunities/9-developmental-disabilities-services/181-res-asst-mgr-py>

Workforce Development 5/14/18

**Direct Support Professional (Penn Yan, NY)**

- Catholic Charities Community Services is hiring Direct Support Professionals. The Direct Support Professional will provide support and instruction in activities necessary to promote and maintain independence and self- determination for individuals with intellectual/developmental disabilities receiving services living in a Catholic Charities Community Services residential setting. Qualifications: High school diploma or equivalent, one-year practical experience working with individuals with developmental disabilities preferred. Please apply at <https://www.cccsrochester.org/join-our-team/employment-opportunities/9-developmental-disabilities-services/3-dd-dsp-res-py-lyons-sdd12-13>

Workforce Development 5/14/18

## **HOSPITALITY/RESTAURANT**

### **Restaurant Summer Help (Dundee, NY)**

- All positions available, Showboat Motel and Restaurant. Call 607-243-7434.

Dundee Observer 4/25/18

### **Kitchen Staff/Bartenders (Watkins Glen, NY)**

- Perfect job for the summer season. Need kitchen staff/bartenders. Oar House Waterfront Pub, Watkins Glen. 941-812-3395.

Dundee Observer 4/18/18

### **Taproom Server (Penn Yan, NY)**

- We are looking for quality individuals to promote and serve our craft beers as we expand our offerings into artisan crafted foods this summer. The ideal candidate will be an energetic, friendly, motivated, outgoing and hardworking individual who takes initiative. Flexibility in schedule is required. They will have: an interest in craft beer, a desire to continuously grow and learn, passion for craft beer culture and be willing to represent it, the ability to learn and understand our brand, display a sense of urgency and self-starting personality and attention to detail, the ability to work in a fast paced environment that is constantly changing, a positive and professional attitude with our crew and our guests, be friendly, genuine and always put the guest first, be able to stand on your feet for periods of time and continue to be personable and positive, be willing to take direction and complete all tasks fully.

Craigslist post ID: 6587740982 5/13/18

### **Servers and Bartenders (Geneva, NY)**

- Fine dining in a very casual, upscale, tourist oriented atmosphere, overlooking Seneca Lake. This is an extremely popular, high-volume restaurant. Check out our reviews on Trip Advisor and Facebook. This is a year-round position; our normal work hours are Tues-Sat 3:00pm till 1:00 am. Closed Sun-Mon. Candidates must have full availability Friday and Saturday. At least 1-year experience. Knowledge of wines. Full and part time positions available. Please complete our on-line application at: <https://4gt.wufoo.com/forms/ports-cafe-employment-application/>. Ports Cafe 4432 West Lake Road (route 14 south) Geneva, NY 14456. 315-789-2020.

Craigslist post ID: 6585422325 5/10/18

### **Bussers/Dishwashers/Food Runners (Geneva, NY)**

- Fine dining in a very casual, tourist oriented atmosphere, overlooking Seneca Lake. This is an extremely popular, high-volume restaurant. Check out our reviews on Trip Advisor and Facebook. We are very flexible with scheduling and offer very competitive wages plus tips. Operating hours are Tues-Sat starting at 4:00pm. Closed Sun-Mon. Part time positions for applicants age 15 or older. Apply in person or complete our on-line application at: [portscafe.com](http://portscafe.com). Ports Cafe 4432 West Lake Road (route 14 south) Geneva, NY 14456. [www.portscafe.com](http://www.portscafe.com).

Craigslist post ID: 6585420933 5/10/18

### **Housekeeping (Watkins Glen, NY)**

- Join our exciting team at Lakeside Resort for another great summer. Part time starting immediately moving to full time for the summer and fall. Possibility for full year employment. Competitive hourly rate plus tips! Inquire in person (3812 State Route 14) Monday-Friday 8 AM - 3 PM.

Craigslist post ID: 6583110672 5/8/18

### **Bartenders/Wait Staff (Dresden, NY)**

- Wed-Sat evening shift 4:30-10pm. Some experience preferred. Apply in person Wed-Sat between 3pm and 5pm.

Craigslist post ID: 6580949220 5/5/18

### **Bartenders/Line Cooks/Servers (Geneva, NY)**

- The Cobblestone Restaurant is expanding and now has immediate openings for FT and PT positions for bartenders, line cooks and servers for day and evening shifts, weekends a must. Some experience required.

Craigslist post ID: 6574821406 4/30/18

### **Short Order Cook/Food Prep (Dundee, NY)**

- Cooking experience REQUIRED. Grill, cook, and fry foods such as crab cakes, grilled veggies, chili and soups. Complete orders, placing food on plates and serving customers at tables or counters. Perform simple food preparation tasks such as making sandwiches, carving meats, and making salads. Plan work on orders so that items served together are finished at the same time. Take orders from customers and cook foods requiring short preparation times, according to customer requirements. Accept payments, and make change or write charge slips as necessary. Clean food preparation equipment, work areas, and counters or tables. Order supplies and stock them on shelves. Work includes walking, standing for up to 4

hours without a break, repetitive grasping, repetitive hand and arm movements, occasional heavy lifting, bending, and reaching, along with continuous interaction with customers and co-workers in a fast-paced environment.

Craigslist post ID: 6569145036 4/23/18

#### **Servers (Hammondsport, NY)**

- We are looking for a competent Restaurant Server to take orders and deliver them to our guests maintaining and enhancing the quality of our customer service. You will work in close collaboration with colleagues and follow established health and safety standards. The goal is to accelerate our business development by providing customers with a memorable experience. Responsibilities: Prepare restaurant tables with special attention to sanitation and order, attend to customers upon entrance, present restaurant menus and help customers select food/beverages, take/serve orders and answer questions or make recommendations for other products, collaborate with other restaurant servers and kitchen/bar staff, deal with complaints or problems with a positive attitude, issue bills and accept payment, promote dedication from customers. Requirements: Proven restaurant serving or waitering experience, customer-oriented approach and patience, problem solving and decision-making skills, hands on experience in cashier duties, excellent people skills, responsible and trustworthy, attention to cleanliness and safety, high school diploma; food safety training will be considered a plus.

Craigslist post ID: 6566730217 4/20/18

#### **Head Bartender (Hammondsport, NY)**

- The Head Bartender oversees all bar operations as well as the bartenders to ensure that they provide good service to customers. Other responsibilities include maintaining an exceptional standard of professionalism, conduct and service in the bar, managing the budget and generating revenue to achieve profitability. Head bartenders are creative and experts with a variety of alcohols and cocktails and have an extensive knowledge of wines and specialty liquors. ROLES AND RESPONSIBILITIES: Administer purchasing and receiving procedures, analyze alcoholic beverage business, analyze service quality and customer satisfaction, conduct staff performance assessment, contribute to innovation process within own scope of work in the business unit, identify and establish internal and external stakeholder relationships, implement loss/risk prevention, lead team to implement change, manage and implement business continuity plans, manage compliance with food and beverage hygiene policies and procedures, manage cost and quality controls, manage crisis situations, manage customer service, manage food and beverage operations, manage site/outlet and equipment maintenance, manage training, prepare and serve cocktails and mocktails, prepare molecular mixology beverages, understand and analyze spirits, understand and master cocktail components.

Craigslist post ID: 6566723476 4/20/18

#### **Sous Chef (Hammondsport, NY)**

- We are looking to add a driven and creative sous chef to our kitchen staff. In this role, you will work directly under our executive chef and will have a large amount of responsibility in our kitchen, including managing all other kitchen staff and ensuring all prepared food meets quality standards. Sous Chef Duties and Responsibilities: Manage kitchen staff, including providing necessary direction and training, assist with the preparation and design of food and drink menus, make sure that all plates that leave the kitchen meet taste and design standards, ensure that the kitchen operates efficiently, effectively, and professionally, in accordance with our high quality standards, schedule employees to ensure that the kitchen is adequately staffed at all necessary times, take control to quickly resolve any issues or problems that arise in the kitchen, maintain kitchen inventory and order supplies, confirm compliance with all sanitation and health and safety standards, fill in for the executive chef when necessary. Sous Chef Requirements and Qualifications: Knowledge of food preparation and existing health and safety standards, ability to effectively manage, direct, and lead a large team, strong communication abilities, with employees, vendors, and customers, problem solving capabilities and willingness to thrive in a fast-paced and sometimes high-pressure environment, collaborative attitude with an emphasis on excellent customer service, time management strengths with the ability to multi-task, minimum of high school diploma. Candidates with culinary degrees will be given preference.

Craigslist post ID: 6566706427 4/20/18

#### **Line Cooks (Hammondsport, NY)**

- We are looking for an experienced and hardworking line cook to join our company. Our line cook will be responsible for preparing and cooking appetizers, entrees, and desserts; ensuring the ingredients are fresh, that the work area is clean, and that the necessary equipment is readily available. You will need to be detail-oriented, and able to thrive in the fast-paced environment of our kitchen. Line Cook Duties and Responsibilities: Cooking the food as ordered, developing new recipes, seasoning food, boiling water for rice, pasta, and other foods, cutting or peeling fruits, vegetables, and meats, baking desserts or breads as needed, making sure food on the menu is available, making special dishes for customers with food allergies. Line Cook Requirements and Qualifications: Excelling in a variety of cooking styles, and techniques, knowledge of safety rules and regulations, experience as a line cook, culinary education.

Craigslist post ID: 6566706427 4/20/18

### **Pantry Cooks and Line Cooks (Geneva, NY)**

- Belhurst Castle, a premier and famous destination in the Finger Lakes is looking to hire full time or part time Pantry Cooks, Line Cooks for Edgar's Steakhouse and Line Cooks for Stonecutters Tavern, Belhurst Castle's two restaurants. Belhurst is offering competitive pay, training and advancement. Experience is preferred, but we will train the right candidates. Flexibility is required when it comes to working weekend shifts and holidays. Join our friendly and supportive work environment! Candidates will work as part of a team of talented and hardworking individuals! Become part of our family and see why so many of our associates have made Belhurst Castle their career. Contact us today - we can't wait to hear from you!  
Craigslist post ID: 6565803765 4/19/18

### **Restaurant Servers (Geneva, NY)**

- Belhurst Castle, a premier and famous destination in the Finger Lakes is accepting applications for part-time Restaurant Servers for Edgar's Steakhouse, one of Belhurst's two restaurants. Interested individuals must be willing to work weekday and weekend shifts and be flexible. We're looking for someone who can deliver excellent customer service while presenting our menu and specials to customers. The Restaurant Server will be responsible for taking food and drink orders from customers, and then delivering those orders to the proper people in the kitchen or the bar. If you have a dedication to providing excellent service to customers, we want to hear from you! Responsibilities include but are not limited to:
  - Take customers' food and drink orders
  - Ensure that all orders are accurate and brought to each table in a timely manner
  - Suggest appetizers, meals and drink specials to customers based on the menu and special features
  - Work closely with restaurant management to immediately address all customer concerns and create a pleasant dining experience
  - Assist with setting tables and rearranging tables to accommodate larger partiesJoin our friendly and supportive work environment! Servers at Belhurst Castle can do very well - earning \$20 or more per hour with tips. Become part of our family and see why so many of our associates have made Belhurst Castle their career. Contact us today - we can't wait to hear from you!  
Craigslist post ID: 6565791750 4/19/18

### **Housekeeper (Penn Yan, NY)**

- The Penn Yan Manor Nursing Home has an opening for a Full Time Evening Shift (11:30AM-8:00PM) Housekeeper:
  - Applicants must be reliable, a team player and preferably have housekeeping or healthcare experience.
  - Must be able to work every other weekend and occasionally work more hours as needed.
  - Applicant must be able to successfully pass a New York State Department of Health Criminal History Background Check.
  - We offer Competitive Benefits such as: Paid Vacation & Personal Time, Shift Differential Pay, Paid Holidays, Employer Matching 401K, Life Insurance, Dental Insurance & Health Insurance. EOE.
  - Please respond to this ad with your resume or you can pick up an application in our business office, or print from our website: [www.pennyanmanor.com](http://www.pennyanmanor.com). Come join the Manor Team today!  
Indeed 5/11/18

### **Server (Penn Yan, NY)**

- Vineyard View Winery is a family run, family owned winery. Our farm has been in the Folts family for five generations. We Pride ourselves in our deep-rooted vineyards, and quality wines. Our Focus is on excellent customer service and creating a lasting experience for each customer. Qualities and Abilities: \*Provide a friendly atmosphere and outstanding customer service to all visitors \*Desire to become knowledgeable about wine and grape growing in general \*To stand and actively work for up to 8 hours per day \*Lift up to 50lbs frequently Job Duties include but not limited to: \*Conduct wine tastings (educate, entertain, and promote our wines and the Finger Lakes Region) \*Maintenance of tasting bar (washing and drying glasses, stock inventory, cleaning) \*Customer Safety (know how to recognize a customer who has had too much to drink) \*Tasting room upkeep (maintain wine inventory, maintain and non-wine merchandise inventory, cleaning-floors swept, trash emptied, bottles and cardboard recycled, bathrooms restocked. Hours of Operation: \*Part-Time seasonal work. \*Weekends are a must \*Most Holidays \*\*\*Training will be done upon official hire, as well as throughout the year as needed. This time will be paid in attendance. To apply, contact Nikki Folts: 2971 Williams Hill Road, Keuka Park, NY 14478. Phone: (315) 694-7262. Email: [nikki.folts@vineyardviewwinery.com](mailto:nikki.folts@vineyardviewwinery.com). OSOS 5/14/18

### **Part Time Assistant Cook (Penn Yan, NY)**

- Part time Assistant Cook, 4:30-8:30 shift wanted for local Adult Care Home. Duties include serving meals and snacks, dishwashing, kitchen and dining room clean up. This position is very active and requires standing, walking, bending, kneeling, and stooping the entire shift. Background check and personal references required. To apply, contact the employer by mail, by fax, or by email: Deena Conley, 411 Clinton Street, Penn Yan, NY 14527: Fax: (315) 531-9088. Email: [ccmanor@rochester.twcbc.com](mailto:ccmanor@rochester.twcbc.com). OSOS 4/30/18

### **Cooks (Penn Yan, NY)**

- Full Time and Part Time Shifts Available. Salary: \$11.00 - \$13.00. Some experience preferred but not required. Duties: Cooks, depending on experience and skill level. Includes preparation of food, line cooking, cleaning. Top of the Lake Restaurant. Apply: [carolyn.collier@labor.ny.gov](mailto:carolyn.collier@labor.ny.gov). OSOS 5/14/18

### **Chef/Sous Chef (Penn Yan, NY)**

- Full Time and Part Time Shifts Available Salary (\$30,000 to \$50,000 yearly, depending on experience and skill level) or hourly. Duties: Minimum 5 years' experience, food preparation, cooking at all stations, directing other workers, able to do inventory and ordering. Top of the Lake Restaurant. Apply: [carolyn.collier@labor.ny.gov](mailto:carolyn.collier@labor.ny.gov) OSOS 5/14/18

### **Servers (Penn Yan, NY)**

- \$8.20/hour plus tips (minimum \$10.40/hour). Must be 21 years old, some experience preferred Includes serving food and beverages. Able to use POS system and/or cash register. Able to do simple math. Fast paced. Top of the Lake Restaurant. Apply: [carolyn.collier@labor.ny.gov](mailto:carolyn.collier@labor.ny.gov) OSOS 5/14/18

### **Housekeeping/Cleaning/Janitorial (Keuka Park, NY)**

- Kelly Services has a FIRST SHIFT opening for a hard-working housekeeper/cleaner/janitor with one of our leading educational establishments in Penn Yan. \$10.40 per hour/Temp-To-Hire for the right candidate. FIRST SHIFT 6:00 AM-2:30 PM, Monday-Friday. Duties include cleaning common areas in the college such as: living rooms, lounges, hallways, stairwells, kitchens, uninhabited rooms (will not be occupied). IMMEDIATE PLACEMENT- HURRY IF INTERESTED. Requirements: cleaning experience is helpful, but not necessary. Background screening required before start. High School Diploma/GED. Must be physically able to stand on feet for entirety of working hours. Highlights: as a Kelly employee you will also receive great benefits, including: weekly pay with direct deposit or payroll card, excellent potential for long term growth with a company who is an advocate of promoting from within, optional medical and dental coverage, holiday pay and year-end service bonus. Apply at: <https://my.jobs/c1a860e91e634f8aa012756c83278797161> OSOS 5/14/18

### **Restaurant Positions (Geneva, NY)**

- Take pride in your work? Care about making things nice? Prefer smiling over frowning? Like making others smile? Enjoy working hard? Got a positive attitude and outlook? Prefer solving problems rather than pointing them out? Are you nice to your friends and family? Consider your co-workers friends and family? Interested in joining a team of likeminded individuals? If, and only if, you answered yes to all of the above, we would love to talk with you. Cooks, service team, porters, dishwashers, preppers, bussers, and any other positions a restaurant needs are welcome. FLX Fry Bird- Message on Facebook for contact info or drop by from 1-3 Thursday to Monday. Workforce Development 5/14/18

### **Restaurant Management (Penn Yan, NY)**

- Managers: Taco Bell is now hiring for Dansville, Penn Yan, Bath, Hornell, and Victor. Seeking managers with demonstrated leadership abilities. The ideal candidates will have a commitment to quality & exceptional guest service. To apply for one of the above management positions, Email resume to: [jwolfe@indushg.com](mailto:jwolfe@indushg.com). Workforce Development 5/8/18

### **Kitchen Help (Penn Yan, NY)**

- Experience preferred. Please apply in person at the Tavern. Workforce Development 5/4/18

### **Kitchen Staff (Hammondsport, NY)**

- The Waterfront Restaurant is now hiring kitchen staff for this upcoming season! No experience necessary. Our Chef and dedicated kitchen crew will train! Competitive wages. Come join our team and be a part of our Waterfront family! Please apply in person or call for an interview. 607-868-3455. Workforce Development 4/30/18

### **Housekeeping/Front Desk (Penn Yan, NY)**

- Keuka Lakeside Inn, located on the water in Hammondsport, is a highly desired destination for many visitors to our area who return year after year. We offer comfortable and pristine accommodations for our guests and unmatched customer service. We are looking for the right individual who is not only trust worthy and pays attention to detail in a general housekeeping role, but can also support the front desk with guest check-in, reservations and response to general guest needs. Housekeeping will consist of general room cleaning between guests to include making beds, dusting and cleaning of bathrooms. Front desk support will process guests at check-in, provide them with information on local restaurants and attractions, answer the phone, take reservations and respond to guests needs that may come up. This is a part-time, seasonal position to start in May until the end of October. Schedule varies week to week depending on reservations and

typically includes weekends. Starting wage is expected to be approximately \$11.00/hr. Questions and applications can be e-mailed to [contact@keukalakesideinn.com](mailto:contact@keukalakesideinn.com). Workforce Development 4/23/18

#### **Fox Run Vineyards- Multiple Positions (Geneva, NY)**

- We are looking for enthusiastic people to join our Tasting Room, Café, and Special Events Team! Make money, expand your knowledge, and be a part of the growing Finger Lakes wine industry! Email [tastingroom@foxrunvineyards.com](mailto:tastingroom@foxrunvineyards.com)

Workforce Development 4/16/18

#### **Hampton Inn- Multiple Positions (Penn Yan, NY)**

- **Guest Service Agent-** The Guest Service Agent ensures a positive, lasting impression through attending to guests' needs, including, but not limited to, registration, checkout and cashiering.
- **Night Auditor-** The Night Auditor balances all hotel and banquet transactions daily and assists guests efficiently, courteously and professionally in all Front Desk related functions providing excellent guest service.
- **House Attendant-** As the House Attendant, you will be responsible for cleaning and maintaining all corridors, vending areas, elevators and landings and service areas on guest floors, ensuring that hotel cleanliness standards are met. In addition, you will assist Room Attendants by making sure that they have the linen and other supplies that they need.
- **Room Attendant-** Thoroughly clean, sanitize and maintain guest rooms and other assigned areas in a timely and organized manner to ensure guest satisfaction and rooms meet or exceed established standards.
- **Assistant Maintenance Technician-** Under the direction of the General Manager, the maintenance technician is responsible for maintaining all equipment, system and building components, including, but not limited to, mechanical and electrical systems, pumps, HVAC, refrigeration, plumbing, locks, furniture, paint, wall coverings, time and other work normally performed.
- **Overnight Security-** The Security Guard is responsible for the safety and security of the guest and employees, their property, and the property of the Hampton Inn Penn Yan.  
Apply in person at 110 Mace Street, Penn Yan, NY.

Workforce Development 4/16/18

#### **Banquet Set Up & Breakdown- Food Runner Position/General Laborer (Penn Yan, NY)**

- Seasonal Position from mid-April to beginning of November. Position requires person to be able to lift 50 pounds. General set up of tables, chairs per event. Cleaning event space. Cleaning other property projects as needed. Restock of bar, flatware, glassware. Dishwashing. Venue is Indoor- Outdoor Space. Day of Event position requires restocking, dishwashing, food running and bussing tables- while looking presentable at all times. This is a fast-paced position. Rate of Pay: Starting at \$14.00 per hour- Part time- Days working are every Thursday, Friday & Saturday (occasional Sunday) Must have reliable transportation, look presentable at all times and be a team player. Email resume to [opusfingerlakes@gmail.com](mailto:opusfingerlakes@gmail.com).

Workforce Development 5/14/18

#### **Banquet Server (Penn Yan, NY)**

- Indoor-Outdoor venue. Wedding Season Begins May 4th-November 3<sup>rd</sup>. Must be able to work every Saturday and occasional Friday & Sunday. Shift is 2-11pm. Must have server experience, transportation and look presentable at all times. Starts at \$16.00 per hour. Email resume to [opusfingerlakes@gmail.com](mailto:opusfingerlakes@gmail.com).

Workforce Development 5/14/18

#### **Kitchen Help (Penn Yan, NY)**

- Assist in plating appetizers, salads, and dinner entrees, dishwashing, general set up and cleaning. 1 day a week with more hours available as needed (Saturday is day of service). Rate of pay: starting at \$16.00 per hour. Email resume to [opusfingerlakes@gmail.com](mailto:opusfingerlakes@gmail.com).

Workforce Development 5/14/18

#### **Finger Lakes Premier Properties- Multiple Positions (Penn Yan, NY)**

- Residential Property Coordinator (Seasonal)
- Part Time Summer Help
- Breakfast Attendant
- Night Auditor
- Summer Weekend Driver
- Seasonal Maintenance Laborer
- Seasonal Reservation Specialist

To apply for any of the positions above, please visit [http://flplake.hrmdirect.com/employment/job-openings.php?search=true&dept=-1&city=-1&state=-1&cust\\_sort1=-1](http://flplake.hrmdirect.com/employment/job-openings.php?search=true&dept=-1&city=-1&state=-1&cust_sort1=-1)

Workforce Development 4/23/18



## **LABOR/AGRICULTURAL**

### **Evening Cleaners (Watkins Glen, NY)**

- Earn extra income! Part time evening cleaners needed in Addison, Painted Post and Watkins Glen, NY. Apply online at [www.thenightshift.com](http://www.thenightshift.com).  
Chronicle Express 5/9/18

### **Custodian (Penn Yan, NY)**

- \$10.75 per hour, 25 hours per week, seasonal position offered June to August. Staff member in charge of the overall cleanliness of the camp. Under direction of the Camp Ranger, this position is responsible for keeping the camp clean for over 300 campers per day. Candidates must be willing to clean buildings including bathrooms, as well as have a positive attitude and enjoy working in a camp environment with children. Previous cleaning experience preferred. Apply online at [campcory.org](http://campcory.org) (click on Staff).  
Dundee Observer 5/2/18

### **Landscaper (Penn Yan, NY)**

- \$11 per hour, 25 hours per week, seasonal position offered June to August. Staff member in charge of overall landscaping of the camp property. Under the direction of the Camp Ranger, this position is responsible for keeping the camp beautiful for over 300 campers per day. Focus on regular maintenance of lawn, plant life, and any and all other areas of camp. Assist with the regular organization and care of tools, vehicles and various supplies. Apply online at [campcory.org](http://campcory.org) (click on Staff).  
Dundee Observer 5/2/18

### **Gardener for Winery (Burdett, NY)**

- Atwater Estates Vineyards & Winery seeks a part-time seasonal gardener. Knowledge of perennials, annuals, and shrubs desired. Large cut flower gardens, perimeter pathways and numerous planted barrels requiring watering. No lawn mowing. Flex hours, start immediately. Call or stop by. (607)546-8463.  
Dundee Observer 4/18/18

### **Carpenter/Construction (Penn Yan, NY)**

- Experienced Carpenter/Construction. Must have own transportation and tools. Call 315-374-1001 for interview.  
Chronicle Express 5/9/18

### **Contractor Help (Penn Yan, NY)**

- Penn Yan contractor looking for help. Tool pouch and NYS driver's license needed. Transportation and tools supplied. Immediate position open. 315-246-2307.  
Chronicle Express 4/25/18

### **Horse Chores (Penn Yan, NY)**

- Torrey Ridge Farm is looking for an experienced person to assist with young horses and foals, perform daily chores. Part time Monday-Friday mornings. Call Alison 315-759-1370.  
Chronicle Express 4/18/18

### **Maintenance Worker (Penn Yan, NY)**

- Maintenance worker for 13 apartments and 1 occupied commercial space. Must have basic maintenance skills. 24-7 on call. Call 585-526-6331 x7112 for details.  
Chronicle Express 4/18/18

### **Groundskeeper (Keuka Park, NY)**

- The Groundskeeper will landscape or maintain grounds of property using hand or power tools or equipment. Work typically consists of a variety of tasks examples include any combination of the following: sod laying, mowing, trimming, planting, watering, fertilizing, digging, raking, sprinkler installation, sweeping of parking lots and sidewalks. The general responsibilities of the position include those listed below, but Sodexo may identify other responsibilities of the position. These responsibilities may differ among accounts, depending on business necessities and client requirements. Experience/Knowledge: High School diploma, GED or equivalent experience, 1 to 2 years of related work experience. For a full list of qualification and requirements or to apply, please visit:  
<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vjk=c40fcd5317f5f35e>  
Indeed 5/14/18

### **Production Worker (Himrod, NY)**

- Riverwood Cabins is seeking Production workers/builders for their Himrod, NY location to start as soon as possible. They are looking for entry level to experienced builders. Competitive wage (\$13.50-15.50 per hour as a pre-bonus training rate) plus production bonuses paid weekly after 90 days of employment. There is also a signing bonus of \$1,000 to be given at 6 months employment. Preferred experience includes:
  - Carpentry experience (trim carpentry and finishing experience a PLUS)

- Building/Construction experience

Skills required:

- Clear communication which includes being able to adapt under pressure
- Execution and time management skills
- Must be willing to do what it takes to get the job done
- Reliable and works as a team with others

Job duties also include upholding safety procedures & protocols.

Compensation Package is determined by experience and expertise which ALSO includes:

- 10 company paid holidays
- Benefits offerings
- Weekly production bonus (Bonus pool begins 30 days after employment)

Come and build your career with our progressive company. We have a superb reputation and need REAL STARS to work with our customers & team members. Applications are available at Workforce Development. Indeed 5/11/18

#### Summer Laborer (Hall, NY)

- Performs outdoor maintenance work. ESSENTIAL JOB FUNCTIONS: Performs general lawn care including cutting grass, weed removal and hedge trimming, performs general ground care including cleaning debris and trash and sweeping parking lot, cleans around facilities including mill, bins, warehouse, shop, storage shed and drying bins, cleans seed lab germinator, performs warehouse work as needed including tagging, bagging and cleaning, participates in Adopt-A-Highway clean-up, paints portions of building and parking lot. OTHER JOB FUNCTIONS: May be required to drive on company business. Attends meetings as necessary. Follows GROWMARK's Code of Conduct and Corporate Compliance Program, Environmental Health and Safety, OSHA and DOT policies and procedures, as they apply. Performs all other duties as assigned. REQUIREMENTS Normally requires a high school diploma or the equivalent thereof. Demonstrates essential abilities including business knowledge, collaboration, communication, customer focus, decision making and skill development. Prefer a valid driver's license and satisfactory driving record. Ability and willingness to participate in required training that may include education on GROWMARK's policies and procedures and additional training as it relates to the requirements of the position. We are an equal opportunity employer, including protected veterans and qualified individuals with disabilities. Employment may be contingent upon receipt of an acceptable and job-related background check, drug test, motor vehicle report, and/or reference check, as applicable and permissible by law. Apply at:

<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vjk=8a5c0d1d0e5f3d76>

Indeed 5/11/18

#### Feed Mill General Warehouse Worker (Penn Yan, NY)

- Assist with daily feed grinding, measuring and grinding of grain, bagging feed and seed. Assist with moving commodities and assisting with inventory management. Sanitation, cleaning, quality control and maintenance of mill equipment and facility. Customer service, loading bagged feed into customers' vehicles. Cooperatively working with other employees to ensure completion of the necessary work in a safe and timely manner. Expected working hours 7AM – 4PM unless certain jobs need to be done to meet a schedule, then employee may be expected to work as late as 5:30 PM. Overtime will be paid on hours exceeding 40 hours/week. REQUIRED SKILLS: Ability to lift 50 and 80 lb bags and stack bags on pallets, safe fork lift, pallet jack, feed cart and hand truck operation. Apply at:

<https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vjk=47ad724c05063bb5>

Indeed 5/11/18

#### Winery Worker (Hammondsport, NY)

- Bully Hill Vineyards, Inc. in Hammondsport, NY has an opening for a full-time, entry-level winery worker. Work hours are Monday- Friday, 8:00 - 4:30pm with Saturdays and overtime required in September and October during harvest. Functional Job Description for Bully Hill Winery Workers: Winery workers are required to be in excellent health and capable of sustained, strenuous physical activity. Worker activities include, but are not limited to, all aspects of grape crushing, pressing, and harvesting activities; winery cellar operations; tank cleaning; clarification and filtration operations; sanitation procedures; bottling and packaging activities; order assembly; shipping and receiving operations. Mastery-level reading and writing in English and competency in basic mathematics is required. Physical Requirements:
  1. Ability to lift and carry 100 pounds safely and without assistance.
  2. Ability to lift, bend, rotate and carry boxes weighing 45 pounds repeatedly for an 8-hour shift.
  3. Ability to deploy, ascend and descend ladders safely and without assistance.
  4. Ability to ingress and egress wine tanks through a standard 18" tank manway.
  5. Ability to work within confined spaces.
  6. Be free of Asthma or other Chronic Obstructive Pulmonary Diseases. Candidates with a history of Asthma/COPD must supply a physician's statement permitting them to work in atmospheres containing trace-levels of Sulfur Dioxide and/or

Ozone (within current OSHA PEL). To apply or schedule an Interview, please contact: Gregg Learned, Winemaker at (607) 868-4825 x228 or [lab@bullyhill.com](mailto:lab@bullyhill.com). Workforce Development 5/14/18

#### **Service Technician (Penn Yan, NY)**

- Complete all jobs assigned promptly and professionally, keep cost to the customer at a minimum and profitability of the dealership in mind. Treat all customers and coworkers with the courtesy and respect they deserve. Complete all work tasks assigned as safely and efficiently as possible. Ensure the service work performed completed the work order. Complete all required paperwork or computer/database entries for job assigned, making all necessary remarks legible on the work order, warranty parts, return parts, etc. Inspect overall condition of each vessel and trailer, reporting any safety concerns or recommended additional service items to the Service Director. Strictly comply with all company policies regarding safety, use of tools, equipment and vehicles. Performs other related duties as assigned. 5-6 days a week, weekends a MUST during summer season. High school diploma or equivalent preferred. Some experience preferred, boat experience a plus. Skills needed: Essential mechanical and technical skills, knowledge of marine parts and components, computer literate, good health and temperament and physical mobility. Pick up an application and submit in person, by mail (#2 Route 54 East Lake Rd.), or by fax (315)-536-8277. Workforce Development 5/3/18

#### **Rigger (Penn Yan, NY)**

- Perform rigging work in an orderly, quality and cost-effective manner. Maintain a clean and safe work area and follow safety rules and regulations at all times. Complete all service/repairs from work orders and return completed orders to service. Update service manager on additional charges and time requirements as it is identified. Properly tag all warranty parts. Ability to follow all company policies and procedures. Be able to work independently, self-motivated, and process driven. Performs other related duties as assigned. 5-6 days with weekends a MUST during summer. 5 days in off-season. Experience: Use of hand tools and mechanically inclined. Skills needed: Mechanical ability with hand tools, computer literate helpful, communication and organization, flexibility. Pick up an application and submit in person, by mail (#2 Route 54 East Lake Rd.), or by fax (315)-536-8277. Workforce Development 5/3/18

#### **Dock Hand/Boat Cleaner (Penn Yan, NY)**

- Spend your summer at the lake. Duties will include cleaning boats, pumping gas, assisting with rental boats, grounds maintenance. Apply at [https://www.facebook.com/pg/MorganMarineNY/jobs/873458009525598/?source=attached\\_post\\_homepage\\_stream](https://www.facebook.com/pg/MorganMarineNY/jobs/873458009525598/?source=attached_post_homepage_stream) Workforce Development 4/23/18

#### **Cleaner (Dundee, NY)**

- **DISTINGUISHING FEATURES OF THE CLASS:** This is routine work requiring efficient performance of simple cleaning tasks under general supervision. The work of employees in this class involves only the thorough execution of tasks which follow a well-established routine. **TYPICAL WORK ACTIVITIES:** (Illustrative only) Dusts chairs, tables, desks and other furniture; Washes windows, walls, woodwork, water closets, tubs and bowls; Sweeps, mops, and washes floors; Gathers and disposes of refuse; Cleans and polishes furniture and brass. May act as crossing guard to assist elementary age children crossing school streets. **FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Some knowledge of cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to get along well with others; ability to read and write; thoroughness; cleanliness; good physical condition. **MINIMUM QUALIFICATIONS:** None is required but some experience in building cleaning work is desirable. Please fill out an application and return to Yates County Civil Service, 417 Liberty St, Penn Yan, NY. Workforce Development 4/16/18

#### **Meat Packer (Stanley, NY)**

- We are looking to hire a new full time team member at Bostrom Farms for a meat packer position. Monday thru Friday no experience necessary. We are willing to train the right person. Must be able to lift 60lbs, be organized, and have attention to detail. Someone long term that wants to grow with us. Call us @ 585-526-2035 or better yet stop in and fill out an application! Workforce Development 4/16/18

#### **Appliance Service Technician (Penn Yan, NY)**

- Pinckney Hardware is seeking applications for the position of applicant Service Technician trainee. The successful candidate will have a mechanical/repair background (technology education, BOCES training, trade school or previous work experience). Previous experience in plumbing or electrical work is helpful but not required. This position requires reading and understanding technical publications, service manuals, and electrical testing equipment. Basic skills are a must with additional training provided. Candidates with no appliance repair experience will be considered. Following training candidates must be self-motivated and able to work independently with minimal direct supervision. Also, a paid three week

training program for appliance repair may be required at no cost to the candidate. A valid, clean driver's license is required and the successful candidate must be able to pass a background check and drug test. Apply in person at Pinckney Hardware, 24 Main Street, Penn Yan, NY. Workforce Development 4/16/18

### **Connect-A-Service- Multiple Positions (Penn Yan, NY)**

- Come join the Connect-A-Service, Inc. team. We are a longstanding Finger Lakes company, where customers since 1988 have enjoyed one stop shopping for so many of their needs! We are now seeking honest & reliable individuals for a variety of positions.
  - **HANDYMAN**- Assistant to foreman and able to carry out variety of jobs independently and as part of crew; knowledge of carpentry and plumbing helpful. Must have tools, clean driver's license, reliable vehicle.
  - **HOUSEKEEPERS**- Able to work independently & with others cleaning homes & cottages. Experience helpful but willing to train. Driver's license and reliable vehicle required. Flexible hours. Must be available weekends. Supplies and equipment provided.
  - **LABORERS**- Assist with yardwork, cleaning, cleanouts & debris removal, repairs, docks. Must be willing to learn. It would be helpful to have a clean driver's license, reliable vehicle and small tools.

Contact CONNECT-A-SERVICE, INC: 315-536-4733. 2772 Route 54A – Suite A, Penn Yan NY 14527.

Workforce Development 4/30/18

### **Laborer (Penn Yan, NY)**

- **DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for the performance of routine manual work requiring physical endurance and a willingness to perform arduous tasks. Laborers usually work under continuing supervision, or their activities are subject to frequent inspection. Once a Laborer acquires a certain level of proficiency in ordinary laboring work an incumbent will undertake tasks somewhat more complex than an entry-level Laborer. Does related work as required. **TYPICAL WORK ACTIVITIES:** (Illustrative Only) Assists in the maintenance or construction of streets, drainage and sewage systems by digging and backfilling trenches, and spreading asphalt, sand and gravel; Cleans streets of leaves and refuse, and participates in snow and ice removal and control; Uses hand tools such as shovels, scythes, forks and rakes in grounds maintenance and beautification work; Performs general clean-up work such as removing debris, raking leaves, cutting grass and weeds, shoveling snow, and assisting in collection of rubbish and litter from public lands and facilities; Sweeps and mops floors, stairs and halls, washes windows, sinks and performs related cleaning duties; Assists skilled workers in a variety of maintenance and repair tasks; May operate power driven tools and equipment such as saws, compressors, drills, mixers, pumps and mowers; May help to build and repair curbs, sidewalks, culverts and retaining walls; Performs other duties as assigned. **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:** Ability to lift heavy weights; Ability to follow oral and written instructions; Willingness to perform routine manual tasks; Willingness to work under all weather conditions; Physical endurance; Physical condition commensurate with the demands of the position. **MINIMUM QUALIFICATIONS:** a) None are required. **SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:** Possession of valid NYS driver's license at time of application, and such license must be maintained in good standing throughout the tenure of employment in the position. **PRE-EMPLOYMENT REQUIREMENTS:** All Yates County employees will be subjected to a background check, Workers Compensation medical physical, E-Verify Employment Verification, possible drug testing and depending on the position, fingerprinting. Apply at:

<https://mycivilservice.yatescounty.org/jobopps> by 6/30/18.

Workforce Development 4/25/18

## **OFFICE WORK/MANAGEMENT**

### **Director (Watkins Glen, NY)**

- Director for Schuyler County Historical Society; see [www.schuylerhistory.org](http://www.schuylerhistory.org) then NEWS for more information.

Dundee Observer 5/2/18

### **Watkins Glen Library- Multiple Positions**

- **Library Assistant**- 20-28 hours, \$12.00-15.50
- **Chief Library Clerk**- 20-28 hours, \$11-15.50
- **Children's Library Assistant**- 10-15 hours, \$12.00-15.50
- **Library Clerk**- 8-12 hours, \$11.00-13.50

A Civil Service exam may need to be taken at a later date. For information on qualifications and how to obtain an application, contact Watkins Glen Public Library at (607)535-2346, or go to the Civil Service website at

[www.schuylercounty.us/119/Civil-Service](http://www.schuylercounty.us/119/Civil-Service). Full job descriptions are available on the library website at [www.watkinsglenlibrary.org](http://www.watkinsglenlibrary.org) and on the Civil Service website.

Dundee Observer 5/2/18

#### **Office Assistant (Watkins Glen, NY)**

- The Office Assistant is the front-line representative for the Chamber of Commerce's Headquarter Visitor Center at 214 N. Franklin Street in Watkins Glen. This position's primary function is to interact with the visitors and Chamber members in providing information and guidance to enhance the visitor's stay and to be an information resource to the Chamber membership. This position is also responsible for office organization, administrative support to the president and CEO, and training and scheduling volunteers. The perfect candidate will be friendly, customer-focused, detail-oriented, a good team player, organized, skilled in Microsoft office products, computer-savvy, and have extensive knowledge of Schuyler County and the surrounding area. To apply, submit your cover letter and resume to: President and CEO Rebekah Carroll. [rebekah@watkinsglenchamber.com](mailto:rebekah@watkinsglenchamber.com), 214 N. Franklin Street, Watkins Glen, NY 14891. No phone calls, please.

Dundee Observer 4/25/18

#### **Key Holder/Supervisory Role (Geneva, NY)**

- Belhurst Castle, a premier and famous destination in the Finger Lakes is looking to hire a Key Holder/Supervisory Role for Belhurst Estate Winery & Gift Shop. Requirements: Previous winery and gift shop experience and customer service/sales experience is required and experience in a management or key holder or supervisory role is preferred. Interested candidates must work well with others and love being part of a growing team! Individuals must be able to provide guests with an outstanding, welcoming tasting experience as well as assist with general day-to-day responsibilities of the Wine & Gift Shop. This position will also be assisting and helping the Wine & Gift Shop Manager with certain tasks and will work closely with upper management. Belhurst requires potential employees to be flexible with their availability, able to re-prioritize at a moment's notice and be open to a variety of wine and gift shop jobs as needed. Availability on weekends and holidays are crucial. Must also be able to lift boxes of wine or inventory. Location Qualifications: Potential candidates must have reliable transportation to and from work. We're looking for a local candidate within a 20-30 minute drive. We want to hear from you! Please submit your resume with the best contact information to reach you.

Craigslis post ID: 6582325877 5/7/18

#### **Teller (Penn Yan, NY)**

- Hours/Schedule: Position is scheduled for 40 hours per week. Regularly scheduled hours will be Monday through Wednesday (8:00 am-5:15pm), Thursday through Friday (8:30am-6:15pm), and Saturday (8:30 am-1:15pm). Rotating Saturday schedule with time off during the week. Flexibility is needed to occasionally work more or different hours to cover for vacations and holidays. Purpose: The Teller is responsible for providing a variety of customer service functions involving various transactions and controlling a fund of cash. Work involves constant and direct contact with bank customers and requires the ability to communicate tactfully and provide excellent customer service. Essential Functions: The major duties of the job that constitute the fundamental tasks and or responsibilities of the position. Employees must be able to perform the essential functions of the position with or without reasonable accommodations. Prior Experience: 6 months Cashiering, Cash Handling, Customer Service or Sales experience. For a full list of requirements and qualifications or to apply, please visit: <https://www.indeed.com/jobs?q&l=penn%20yan%2C%20ny&vjk=077d27d695c00d26>.

Indeed 5/14/18

#### **Staff Accountant (Penn Yan, NY)**

- There is an opportunity with a terrific company for a full-time Staff Accountant. You'll be interested in this position if strong compensation, excellent benefits, and career advancement are priorities for you. Are you an ambitious, detail-oriented Staff Accountant? You could join a thriving, fast-paced company that recognizes talent and effort, through Robert Half Finance. The Staff Accountant will review general ledger accounts and prepare/adjust journal entries, perform account analysis and reconciliation, including bank statements and inter-company general ledger accounts, maintain the general ledger chart of accounts, process payroll, assist with initial internal control evaluations, and post monthly, quarterly and yearly accruals. General Staff Accountants must possess attention to detail and solid communication abilities. Candidates must have a bachelor's degree in accounting or finance coupled with one plus years of experience. Strong technology skills are critical, particularly experience with Microsoft Excel. For immediate consideration, please contact Dana Rodak at (585) 232-6055 or [Dana.Rodak@roberthalf.com](mailto:Dana.Rodak@roberthalf.com).

OSOS 4/30/18

#### **Store Manager (Penn Yan, NY)**

- This position is responsible for managing all operational and team member aspects of a specialty retail farm and ranch store. Primary duties include driving sales and profit, building the team, building customer loyalty, and leading execution of company standards. This position is also responsible for promoting a safe and productive work environment for all Team Members, customers, and vendors, as well as training Team Members on the appropriate application of policies and



procedures. For a full list of responsibilities and qualifications or to apply, please visit <https://nlx.jobsyn.org/c6f6e4f1cdf44da8bae08dd770f185eb161>.

OSOS 4/23/18

#### **Teller (Penn Yan, NY)**

- Education requirement - A high school diploma or equivalent with an emphasis in a business or accounting curriculum. Skill(s): Moderate reading, writing, and grammar skills; proficient analytical and mathematics skills; proficient communicative and interpersonal relations skills; proficient eye-hand coordination; ability to operate various office machines; basic PC and keyboarding skills; ability to lift approximately fifty (50) lbs. of coin; visual and auditory skills. Responsible for providing quality customer service while performing a variety of duties to support the paying and receiving function of the branch office; coordinating work within the department, as well as with other departments; reporting pertinent information to the immediate supervisor; responding to inquiries or requests for information and referring where appropriate. For a list of essential duties and requirements, please visit <http://www.BankwithLNB.com>. OSOS 4/23/18

#### **Director of Marketing (Penn Yan, NY)**

- Responsible for planning, development and implementation of all the Organization's marketing strategies, marketing communications, and public relations activities, both external and internal. Oversees development and implementation of support materials and services for chapters in marketing, communications and public relations. Directs the efforts of the marketing, communications and public relations staff and coordinates at the strategic and tactical levels with the other functions of the Organization. Send resume and cover letter to Jessica Bacher, [jessica@yatesny.com](mailto:jessica@yatesny.com).

Workforce Development 5/14/18

## **SKILLED/MANUFACTURING**

#### **Fitter-Welder (Geneva, NY)**

- Vance Metal Fabricators is currently seeking experienced Fitter-Welders for open positions and if this position advertisement appeals to you, then we encourage you to apply. From our earliest days in business more than 100 years ago, we encourage an atmosphere of collaboration and camaraderie across every department. People who join the company often enjoy a long career with us and grow their skills right here. Our customers benefit because the stability of our workforce shines through in the strength of our work. We're home to some of the most talented and skilled craftspeople in the business. We have highly experienced fabricators, certified welders and Manufacturing Engineers who deliver components to our clients that meet their exact specs -- on time. Your overall responsibility will be to set up and operate MIG and TIG welding machines to weld metal parts including, but not limited to:
  - Welding carbon and stainless steel parts in accordance with established specifications from part prints or set-up sheets;
  - Performing set-up procedures on any welding machine in accordance with project
  - Inspecting and checking parts prior to and after production to verify Company quality standards are met.
  - Performing routine preventative maintenance on machinery and equipment.

Candidates must have the ability to fit and weld all carbon steel and 300 series stainless by use of existing jigs and fixtures, be able to interpret all weld symbols on blueprints and be able to effectively operate and/or read measuring devices and gauges including, but not necessarily limited to, tape measure, protractor, calipers, micrometers, height gauges and inspection gauges. Position requirements include four years of experience in MIG and TIG welding. Possession of a high school diploma or GED is preferred. Successful candidate must be able to pass a MIG welding test. We are an Equal Opportunity Employer. Please use the "reply" function above to submit a cover letter and resume for consideration.

Craigslist post ID: 6583557388 5/8/18

#### **Electrician/Electrician Helper (Penn Yan, NY)**

- Immediate job opening for electrician or electrician helper. Experience in residential, commercial and industrial wiring installations a plus. Full or Part-time. Please call (315) 536-2120 or e-mail resume. Craigslist post ID: 6571269573 4/25/18

#### **Summer Intern- R&D Technician (Dresden, NY)**

- Perform experiments according to prescribed instruction to support scientists and engineers in the development and scale-up of new products as well as raw materials qualification, production support and customer support related projects. Responsibilities Related to the Job: Perform experiments as directed by scientists and engineers to include synthesis of metal oxide particles, wet and dry milling of metal oxide particles, drying and blending of metal oxide particles and chemical additives, making slurry and powder formulations and performance testing of the metal oxide particles and formulated slurry and powder, assist scientists and engineers in scale-up of new processes from laboratory bench scale to pilot plant and production scales, record experimental results in laboratory notebooks with high degree of accuracy, organization and



cleanliness. Compile experimental results in Excel files in computer and send the files to scientists and engineers for analysis, document equipment operation conditions and test methods in laboratory notebooks, participate in technical discussions with scientists and engineers, interact daily with the R& D team and frequently with the Operations team. Social Responsibilities: Maintain compliance with Ferro's Code of Business Conduct, policies and procedures, management systems, and all applicable Environmental, Health, Safety other regulations, act according to the Ferro's Values & Behaviors. Required Qualifications and Knowledge: Experience and skills in laboratories or production is a plus, ability to work independently within a team environment, ability to document work in Laboratory notebooks, and in computer files, ability to use Excel and MS Word to report test results, a quick learner and goal-getter, bachelor's degree in science or engineering discipline or associates degree in science and at least 2 years of experience working in industry or academic laboratory. To apply, contact the employer on-line: <https://nlx.jobsyn.org/aae81b827d434db189ac3b20ec0f0d18161>. OSOS 4/30/18

#### **Quality Control Technician (Dresden, NY)**

- The primary purpose of this position is to perform testing in the Quality Control Laboratory that require high degrees of accuracy and skills. The equipment and procedures performed in this position are ICP, XRF, XRD, HPLC, Wet Chemistry and CMP analysis. Responsibilities Related to the Job: Performs job duties in compliance with Environmental, Health and Safety policies and practices, performs sample preparation or dilutions with high degree of accuracy, performs testing of raw materials, in-process or finished goods samples based on documented specifications in a manner that assures high quality results, performs equipment calibrations and preventative maintenance as required to assure instrumentation is in top working order, performs equipment repairs and troubleshooting on equipment within their area and serves as the sites expert for that instrument, develops test methods or regressions for new product analysis as needed, reports and statistically evaluates data as required by control plans, performs MSAs and GR& R as required to meet customer requirements, supports Engineering, AT and R& D with special requests for analysis as necessary. Social Responsibilities: Maintain compliance with Ferro's Code of Business Conduct, policies and procedures, management systems, and all applicable Environmental, Health, Safety other regulations, act according to the Ferro's Values & Behaviors. Required Qualifications and Knowledge: Bachelor's degree in Science, Chemistry or Biology, minimum of 3 years' experience in working in a chemical laboratory, demonstrated ability to perform chemical testing using similar or relative equipment, must have knowledge of chemicals, safe handling, MSDS, Hazard Communication, OSHA / EPA and DEC requirements as they pertain to the chemical laboratory. To apply, contact the employer on-line: <https://nlx.jobsyn.org/b3316b07c2b441aea6f901a2936ff6161> OSOS 4/30/18

#### **Quality Lab Technician (Penn Yan, NY)**

- Remedy Intelligent Staffing is currently recruiting for full-time, direct-hire Quality Control Technicians. This position will work overnights, from 12am-6am one day, and 6pm-6am three days per week. Our client company is an ISO-certified manufacturer in Penn Yan. The primary function of this position is to perform testing in the Quality Control Main and Polishing Labs on raw materials, in-process materials and finished product as required by ISO procedures. Additional responsibilities: Performs testing of raw materials in accordance with raw materials specifications, performs in-process and finished goods testing based on ISO9000 control plans, performs equipment calibrations and maintenance as required to assure instrumentation is in top working order, reports in-process test data into NWA Quality Analyst SPC software and monitors for zone rule violations, reports raw material and finished goods data on job tickets and monitors for specification compliance, samples incoming raw materials as required, assists in maintenance of raw material and finished product retains, supports special testing requests for Engineering, R&D and AT as requested, updates training as required to maintain proficiency in Main and Polishing Lab test methods. Job Requirements: Associates Degree in Science related field preferred, minimum of 1-3 years of experience in working in a chemical laboratory, demonstrated ability to perform chemical testing using similar or relative equipment, able to work 12-hour shifts with the majority of that time being spent standing or walking. This position will pay \$40K+ depending on experience, with 4% annual bonus potential based on overall company performance. Company benefits include company-contributed medical, dental and vision; company-paid life insurance; paid time off; company-paid short-term and long-term disability; EAP, paid holidays, Employee Stock Purchase Plan, 401K with company match, Tuition Reimbursement and Zurich Travel Assist. To be considered for this position, please apply with your resume and the name of the position you're applying for. [https://www.remedystaffing.com/jobs/detail/283770?rx\\_source=CareerArc](https://www.remedystaffing.com/jobs/detail/283770?rx_source=CareerArc) Workforce Development 4/30/18

#### **KanPak- Multiple Positions (Penn Yan, NY)**

- **Packer - Downline- F/T- 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> shift**
- **Warehouse- Forklift Operator- Future Openings**
- **Warehouse- Forklift Operator- 1<sup>st</sup> shift**
- **Machine Operator- All Shifts- Future Opportunities**

- **Material Planner/Scheduler**
- **Team Lead- Warehouse**
- **Wastewater Treatment Operator- 2<sup>nd</sup> shift**

To apply for any of the jobs listed above, please visit: <http://www.hirebridge.com/v3/jobs/list.aspx?cid=7799>

Workforce Development 5/14/18

### **Job Leads for Surrounding Counties**

Yates County Job Leads: [www.yatescounty.org/wfdjobs](http://www.yatescounty.org/wfdjobs)

Ontario County Job Leads: <http://www.co.ontario.ny.us/93/Workforce-Development>

Seneca County Job Leads: <http://www.co.seneca.ny.us/departments/dhs-administration/workforce-department/job-leads/>

Wayne County Job Leads: <http://web.co.wayne.ny.us/workforce-development/workforce-development-job-seeker/>

## May 2018

### May 2018: Yates County Workforce Development Calendar of Events

**\*Important Notice: This calendar is to be used for Temporary Cash Assistance applicants & recipient's activities. You may request copies at the WFD front-desk.**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1  <b>Exempt Meeting:</b> 11am	2  <b>HSE:</b> 9am-12pm  <b>Life Skills:</b> 1:30pm – 3:30pm	3	4	5
6	7  <b>HSE:</b> 9am-12pm  <b>JRT:</b> 9:15am-12pm	8	9  <b>HSE:</b> 9am-12pm  <b>Life Skills:</b> 1:30pm – 3:30pm	10	11	12
13	14  <b>HSE:</b> 9am-12pm  <b>JRT:</b> 9:15am-12pm	15  <b>Jump Start:</b> 1pm	16  <b>HSE:</b> 9am-12pm  <b>Life Skills:</b> 1:30pm – 3:30pm	17	18	19
20	21  <b>HSE:</b> 9am-12pm  <b>JRT:</b> 9:15am-12pm	22	23  <b>HSE:</b> 9am-12pm  <b>Life Skills:</b> 1:30pm – 3:30pm	24	25	26
27	28  <b>Memorial Day</b>  <b>County Office Building Closed</b>	29	30  <b>HSE:</b> 9am-12pm  <b>Life Skills:</b> 1:30pm – 3:30pm	31		

**\*Notes:**

\*HSE: High School Equivalency

\*Monthly Exemption Meetings: Held every 1<sup>st</sup> Tuesday of the month at Workforce Development.



**Workforce Development • 417 Liberty St., Penn Yan, NY 14527 • Ph.: (315)536-5140 & Fax: (315)531-3456**  
**Career Planning Assistance Computers & High-Speed Internet Copy, Fax & Phone Services Book & Newspaper References Counselors Available for Assistance**

# YATES COUNTY JOB FAIRS 2018

**WHERE:**

Yates Community Center  
463 North Main Street  
Penn Yan, NY

**TIME:**

11am-1pm

JOB SEEKERS ARE  
ENCOURAGED TO

Register On 

FOR ADDITIONAL  
INFORMATION FOLLOW  
YATES COUNTY  
WORKFORCE  
DEVELOPMENT ON



Businesses interested in  
participating contact:

Lisa Principio

315-536-5140

[lisa.principio@dfa.state.ny.us](mailto:lisa.principio@dfa.state.ny.us)

**Thursday, April 12th**

Tourism, Hospitality,  
Customer Service, Food Service,  
Housekeeping

**Thursday, June 14th**

Human Service, Schools, Not for  
Profits, Public Sector, Healthcare

**Thursday, August 9th**

Manufacturing

**Thursday, October 11th**

Entry Level, Food Service,  
Housekeeping, Retail, Direct Care



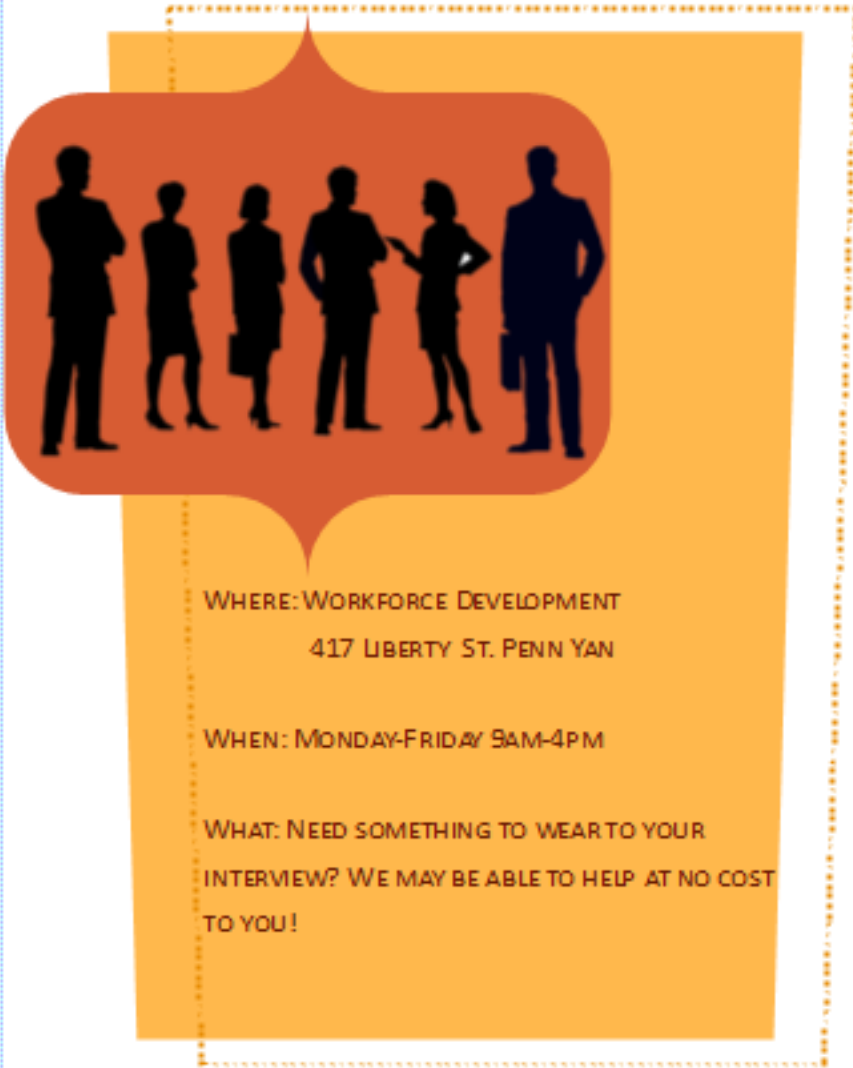
Work & Life Skills Training Program  
In Partnership with Yates Workforce Development



Workforce Opportunities • Workplace Solutions

A proud partner of the AmericanJobCenter® network

*Have an interview? Make sure that you show a great first impression and are dressed for success!!*



WHERE: WORKFORCE DEVELOPMENT  
417 LIBERTY ST. PENN YAN

WHEN: MONDAY-FRIDAY 9AM-4PM

WHAT: NEED SOMETHING TO WEAR TO YOUR  
INTERVIEW? WE MAY BE ABLE TO HELP AT NO COST  
TO YOU!

# CAREER CLOSET

Donations can be dropped off at the Workforce Development  
Office located on the second floor of the County Building ,  
417 Liberty Street, Penn Yan      Monday-Friday 9am-4pm



Workforce Opportunities • Workplace Solutions

A proud partner of the American Job Center Network

# Summer Youth Employment Program **2018**

## SUMMER JOBS

**SYEP** Offers real-world work experience. We provide worksite placement, support and supervision during your employment. SYEP offers career guidance, money management, Personal Skills for Success training, job skill development and social growth.

**Participants are paid \$10.40 an hour**

### Eligibility:

- 14-20 years old\*
- Currently receiving any of the following
  - o Family Assistance
  - o Medicaid
  - o Food Stamps/SNAP
  - o HEAP
  - o Supplemental Social Security
  - o OR meet 200% federal income requirements



**WANT HELP  
FINDING A  
SUMMER JOB?**

### ***APPLICATIONS NOW AVAILABLE!***

\*See your School Counselor,

\*Stop by the Workforce Development Office at 417 Liberty Street or

\*Visit <http://www.yatescounty.org/406/Youth-Services> for a Summer Youth Application.  
Christine Yonge/Youth Counselor 315-536-5140, ext. 4

**\*Ages 21-24 ASK about our WIOA Youth Program\***



EVERY CUSTOMER

EVERY STORE

EVERY DAY



# HIRING EVENT

## Branch out your career at Dollar Tree!

Dollar Tree offers competitive pay with flexible schedules in a fun environment.

Attend our Hiring Event with on-the-spot interviews!

**Date:** May 24 or 31, 2018

**Time:** 1:00 pm to 3:30 pm

**Location:** Workforce Development Office, 417 Liberty St, Penn Yan NY

### Now Hiring for the following positions:

- New Store Set-up Team
- Cashiers
- Stockers
- Part Time Assistant Store Manager
- Store Manager

### Manager Positions:

Apply online at [www.dollartree.com/careers](http://www.dollartree.com/careers)

### Hourly Positions:

Pick up an application at any of our stores

# WE'RE HIRING!



**START  
DATE  
MAY 14  
2018**

**Geneva NY**

## **Laborers / Stockers**

We are looking for multiple workers to assist with a major retail store remodel  
We have day and night shifts available

EMAIL US [Jobs@ReSet-Staffing.com](mailto:Jobs@ReSet-Staffing.com) or  
APPLY ONLINE [www.ReSet-Staffing.com](http://www.ReSet-Staffing.com)

Stay connected - like us on Facebook to see what's happening