

Finger Lakes Workforce Investment Board  
**YOUTH COUNCIL MEETING MINUTES**  
Finger Lakes WIB Office  
41 Lewis Street, Geneva, NY 14456  
Monday, May 5, 2008

**ATTENDANCE:** **Members:** Bob Doeblin, Patty D'Amico, Sarah Rowe, Colleen Combs, Pat Pavelsky, Alice Haskins, Bill Niver, Chris Edgar, Peg Birmingham, Fabriela Rivera, Zulieika Rodriguez, Trisha Castellano and Jessica Underwood  
**Staff:** Sherri Shoff  
**Guests:** Terri Trickey, Susan Tomkins, Loree Martin, John Vrabel and Deb McGrimley

**ABSENT:** **Members:**, Anne Smith, Erin Fairben, Heather Carnell, Bianca Thomas, Justin Merced, Kevin Spillane, Maggie Herman, Nicole Goodwine, Susan Boyce, Barb Delpriore, Jim Tanner, Kathy Templar, Victor Nelson, Brian Young

Mr. Doeblin called the meeting to order at 5:05pm and welcomed everyone. Introductions were made.

Due to the lack of a quorum, the minutes from January 7, 2008 and March 3, 2008 could not be voted on. Mr. Doeblin did ask for a review of the March minutes, no comments. Mr. Doeblin asked that we take an item out of order on the agenda due to some members having to leave early.

**DISCUSSION OF YOUTH RFP:**

a. Mr. Doeblin explained the process to date and asked Ms. Shoff to give an overview of the proposal. The handout was reviewed which outlines the Partnership and the funding. Ms. Shoff did indicate that the current contractors are working very well together and are also on target to meet the State's requirement of increasing the number of out of school youth that are served by the WIA Youth funding. Mr. Doeblin asked for a motion to recommend the Partnership Proposal to the full WIB. Due to a lack of a quorum this was done as a committee of the whole. Ms. D'Amico made the motion, Ms. Combs seconded. All in favor. Ms. Birmingham and Mr. Niver abstained. Ms. Shoff will forward the recommendation of the Youth Council to Ms. Springmeier for Board Approval on May 21.

**GUEST PRESENTATION**

- a. Pat Pavelsky, Executive Director of Cornell Cooperative Extension Ontario County gave a presentation on a number of camps that are being run out of the Cornell Extension in Ontario at Camp Bristol Hills. Ms. Pavelsky was especially appealing to the Youth Council membership in helping recruit for these camps. There are 2 camps that are Science and Technology based and 2 Adventure Camps that will focus on issues that are faced by young people such as peer pressure, body image and relationships. For more information call the camp office at 585-394-3977 x 435 Ms. Pavelsky will forward information to the members not in attendance.

**ANNOUNCEMENTS and DISCUSSION ITEMS**

- a. Voter Registration Process: as a result of the discussion at the March meeting Ms. Tomkins brought Voter Registration forms to the meeting for anyone that is interested in registering to vote.
- b. Update on the Summer TANF Program: funding has been received by the four counties with a slight increase over the 2007 levels. All four counties will be running a Summer Youth Employment Program through the Workforce Offices this year. Ms. Shoff asked that a report be given at the September Youth Council meeting on the Summer Program. In addition Ms. Birmingham would be interested in hearing how agencies are blending programs such as Summer TANF and WIA.
- c. Start Here for a High Tech Career: Ms. Shoff reported that the grant has been approved and the WIB will be working with the four counties to implement the program. The target is 30 youth in the program with the jobs being in Advanced Manufacturing, Health Care and Food and Ag.
- d. Internship Coordinator Grant: Ms. Shoff reported that the WIB has been successful in obtaining a grant to hire an Internship Coordinator to assist area high school students as well as returning college students in securing internships. The WIB is currently recruiting for this position.

**SUB-COMMITTEE UPDATES**

- a. **"Finger Lakes Works...with their hands!"** The event will be held on Thursday, October 2, 2008 at Rodman Lott Farms. The committee is hard at work putting together an event that will provide many hands on activities and career awareness in the area of construction and skilled trades.
- b. **P&E:** covered under the RFP discussion
- c. **Marketing/Website:** at this time the work on revamping the WIB website has been put on hold. Each individual WIB staff is responsible for providing updates and keeping the website current.
- d. **Youth Focus Group:** There was a lengthy and very interactive discussion around the topic of Youth Focus Groups. The voice from the Youth on the Council clearly demonstrates that they want to be more involved, have a better understanding of the process of meetings and would like to represent all youth in the four county area. One suggestion was to make sure that the Youth members are part of the committee structure, but be aware of their schedules. Another suggestion was to have a facilitated discussion on the 10 WIA elements, program design and assisting the youth with focusing on the future. The youth were excited about having a separate meeting to work on this. Ms. D'Amico and Ms. Birmingham have offered to help facilitate the group. There is a meeting scheduled for June 2 at 5pm at the Geneva Library.
- e. **Revenue Streams:** covered under grant updates

- f. **Membership:** The Youth Council membership is almost complete. There is an opening for a youth from Yates which is being worked on and an opening for a WIB member to represent business and one for education. The goal is to have the Membership Committee meet over the summer to review membership and be ready for recommendations in September.

**UPCOMING EVENTS**

- a. **Youth Employee Recognition Program (YERP):** The event has been scheduled for May 20<sup>th</sup> at 6:30 pm at the North Street School. The committee is working on finalizing the program. The youth members of the Youth Council have offered to assist.

**OTHER BUSINESS:** Ms. D'Amico announced that Senator Nozzolio will be in Geneva on May 10 at 1:30 pm at the Geneva Library to speak with the Focus Group and she encouraged the Youth from the Council to attend. There is a planning meeting on Wednesday May 7<sup>th</sup> at 5pm at the Geneva Library. The youth are encouraged to attend.

**NEXT MEETING:** Monday, September 8, 2008 at **5:00pm, Meeting room B, Finger Lakes Workforce Investment Board. (Note date, second Monday due to Labor Day Holiday)**

Meeting adjourned at 6:45 pm.

Respectfully Submitted,  
*Sherril Shoff*  
Youth Systems Coordinator