

Finger Lakes Workforce Investment Board  
**GOVERNANCE & MEMBERSHIP COMMITTEE**  
Finger Lakes Workforce Investment Board Training Room  
41 Lewis Street, Geneva, NY 14456  
Wednesday, March 9, 2011

ATTENDANCE: Chair: Michael Manikowski  
Members: Martin Teller  
Staff: Karen Springmeier  
Absent: Jeb Becker and Lina Brennan

Mr. Manikowski called the meeting to order at 8:40 am. Mr. Teller made a motion to approve the minutes of the April 14, 2010 meeting, seconded by Mr. Manikowski; motion carried and minutes approved as written.

**Membership Update**

- a. Public Sector –all filled
- b. Private Sector vacancy:
  - Wayne County – Sarah Fantauzzi from Baldwin Richardson Foods will be appointed in April. Currently waiting for the new CEO of Via Health to be appointed and then Karen will meet to ascertain interest in serving on the FLWIB. Annette Leahy requested this.
    - . **Action Item: Ms. Springmeier to report at next meeting.**
- c. Attendance: Seven members have not attended any board meetings in this program year. Since the January meeting was in Batavia, this should be considered.  
**Action Item: Ms. Springmeier to contact each member by phone to ascertain their commitment to continue serving on the board.**
- d. Reappointments: Private Sector – Five members terms expire 6/30. **Action Item: Ms. Springmeier to contact each member by phone to ascertain their commitment to continue serving on the board.**

Public Sector – Five members terms expire 6/30.

**Action Item: Ms. Springmeier to contact each member by phone to ascertain their commitment to continue serving on the board.**

**Slate of Officers**

The slate of officers needs to be presented and approved at May meetings. Current officers to be contacted for another year.

<b>Chair:</b>	Hal Smith
<b>Private Sector Vice Chair:</b>	Angie Scanlon
<b>Public Sector Vice Chair:</b>	Michael Manikowski
<b>Secretary/Treasurer:</b>	Robert Doeblin

**Meeting Topics/Meeting Format:** It was agreed that the format continued to work well. Discussion focused on the meeting topics. The committee agreed that the WIB needed to look at continued strategic issues and strategic planning. Developing the Skilled Trades cluster and the next Hospitality/Tourism cluster should be addressed. It was agreed that we should have a summer Strategic Planning session. Various meeting topics will be discussed.

**Action Item: Ms. Springmeier to follow up and discuss with Executive Committee in May.**

**Work Plan. Action Item: Ms. Springmeier and Ms. Martin to revise.**

**Other Business:**

None to report at this time

**Next Meeting** – Wednesday, Fall, 2011

Meeting adjourned at 9:20 a.m.

Respectfully submitted,

Karen A. Springmeier  
Executive Director