

FAME Hiring/Training Committee Meeting Minutes

Wednesday, May 27, 2009 8:00 AM to 10:00 AM

Hosted at: Garlock, Palmyra NY

Group Chair: Ron Golumbeck

Facilitator:/Notetaker: Becky Howell

Timekeeper: Mark Preston

Present: R. Golumbeck (ITT Goulds); D. Reener (Ultimate Recycling); R. Micali (MCC); B. Howell (Optimax); J. VanKouwenberg (Optimax); J. Frank (Garlock); M. Jankowski (Wayne Co); D. Phillips (Garlock); E. Rucinski (Kelly Services); M. Preston (Operations and Engineering); J. Malvaso (Garlock); R. Gizzi (High Tech Rochester); S. DeRenzo (NYS DOL Apprenticeship); V. Lonsberry (FLC BSA)

Special Guest: Rich Gizzi of High Tech Rochester and Vic Lonsberry of FLC BSA (SciTek Quest Camp)

The purpose of this meeting: Review Hiring and Training Strategic Plan; Presentation on Economic Incentive Funding

The meeting was called to order by Mr. Golumbeck at 8:00a.m., followed by introductions. Mark Preston agreed to be timekeeper.

Keynote Speaker—Rich Gizzi, HTR

Presentation on Economic Incentive Funding: There are many opportunities to secure funding for your business. Following are a few agencies of the federal, state, and local government that will help guide you to the right source:

- 1.) Overview of Federal Funding, Assistance, and Business Opportunities.
 - a. Department of Commerce:
 - i. Trade Adjustment Assistance Center (www.nystaac.org)
 - ii. Export Assistance Center (www.export.gov/ www.htr.org/)
 - iii. National Institute of Standards and Technology (www.nist.gov/)
 1. Manufacturing Extension Partnership (MEP)
 - a. Rochester Procurement Technical Assistance Center, call 585-256-4650, paulette.birch@RBAAlliance.com
 - b. Department of Defense (www.dla.mil/)
 - c. Department of Homeland Security (www.dhs.gov)
 - d. Small Business Administration (www.sba.gov)
 - e. The U.S. Government's Official Web Portal – www.USA.gov/
 - f. Federal Business Opportunities (www.fbo.gov)
 - g. Federal Grants (www.grants.gov)
 - h. Business Partner Network (www.bpn.gov)
- 2.) NYS Funding, Assistance and Business Opportunities
 - a. Empire State Development Corp. (www.empire.state.ny.us/)
 - i. Upstate Regional Blueprint Fund = \$120 million
 - ii. Downstate Revitalization Fund = \$35 million
 - b. NYS Economic Development – Assistance for NYS Businesses (www.nylovessmallbiz.com)
 - c. NYS Department of Labor (www.labor.state.ny.us/workforcenypartners)
- 3.) Regional Funding Assistance and Business Opportunities
 - a. Industrial Development Agencies (IDA)

- b. Finger Lakes WIRED (www.fingerlakesworks.com)
 - c. Rochester Business Alliance (www.rochesterbusinessalliance.com)
 - d. Monroe County Industrial Development Corporation (www.monroecounty.gov/business-index.php)
- 4.) Little known fact about the economics of investment: Building your business benefits the local economy in an amount that is 7X your payroll.
- a. The information is out there, you just have to know where to look. For more information or for the complete presentation, contact Rich Gizzi at Rich.Gizzi@HTR.org. This office will help you with your applications

New Hiring and Training Key Initiatives: Review of Strategic Plan for H&T Committee

- 1.) Outreach activities with regional education providers to community college students.
Metrics: internships.
 - a. Work toward curriculum development and resource participation, i.e. students and teachers making investment
 - b. **Action Item:** Request representative from FLCC to sit on committee
- 2.) Improve employee training programs, targeting employees already in the workplace.
Possible metric: involvement in apprenticeship program
 - a. Curriculum development with the help of MCC and FLCC
 - b. Provide a need assessment for what training FAME employers need, potentially using the results from the FLCC survey
 - c. Define skills standards and job classifications that enable advanced manufacturing members to streamline hiring
- 3.) Enable FAME members to recruit employees more efficiently
 - a. Include skill content in job description
 - b. See 2.c above

Review Action Items:

Progress report on Transportation Project Plan

- 1.) The focus is within a one mile radius from Rte 31 in Wayne County. L. Bamann and D. Reeners met with Peg Churchill who is able to provide list of employers and addresses in that location. Compiled data will be available for a full report at the next meeting
- 2.) E. Rucinski, Kelly Services, is able to provide list of employee address, without employee names and phone numbers, for companies in that area

Other Business and Discussion:

V. Lonsberry spoke to the SciTek Quest Camp

- 1.) This is the fourth year of the camp, offering 3 courses of study with instructional sessions as well as labs for hands on learning and participation. Course of study of interest to FAME are the STEM fields
- 2.) Thursday, July 30, 1-5pm is the CareerFair hosted by the camp. FAME members are asked to show their support. There may be room for one additional company to set up an interactive display
- 3.) **Action Item:** There are only 8 participants signed up for this. Get the word out, broadcast it to your company!
 - a. WIRED scholarship funds have been awarded for the first 29 students, aged 16, 17, and 18, who sign up. They go for free!
 - b. Three economically disadvantaged 14 year olds will get to attend for free.

Wrap Up

Let Ron Golumbeck know your hiring plans for co-ops and interns in 2009

There is a machinist intern ready for employment. Please send notice if you are interested to hire.

NEXT MEETING

The next meeting of the FAME Hiring/Training Committee will be **Thursday, June 18 from 8-10AM**. Location will potentially be at Ultralife, confirmation to follow.

Respectfully submitted,

Becky Howell

The purpose of the Hiring Committee is to coordinate a group to lead initiatives that will increase FAME employer's talent pool and facilitate the selection of qualified employees.