

FINGER LAKES WORKFORCE INVESTMENT BOARD MEETING MINUTES
Wednesday, March 19, 2008, 8:30-10:00am
Steamboat Landing, Canandaigua

ATTENDANCE:

Chair: Richard Bonneville

Members: Kelly Bean, Dr. Joseph Burke, William Castiglione, Peg Churchill, Colleen Combs, Deb Culeton, Clark Culver, Robert Doeblin, Barbara Egenhofer, Deb Flood, Robert Leiby, Mike Mandina, Joseph Marinelli, Don Oakleaf, Dr. Barbara Risser, Angie Scanlon, Hal Smith, John Socha, Roy Spring, Jocelyn VanGelder and Jennifer DeVault (Deb Weymouth)

Executive Director: Karen Springmeier

Guests: Angel Cook, Jodie Daniels, Don Friday, Nancy Gates, Sherry Morse, Dawn Mulheron, Suzanne Sinclair and Brian Young

Staff: Jaimie Martin, Sherri Shoff, Deb Sowards and Michael Woloson

Presenter: Debi Jones

ABSENT:

Geoffrey Astles, Jeb Becker, Bill Bordeau, Lina Brennan, Fred Gaffney, Ron Golumbeck, Keith Kubasik, Chris LaDelfa, Annette Leahy, Nikki Leathersich, Mike Manikowski, Tom May, Adam Menter, Victor Nelson, Charles Schillaci, Jane Shaffer, Marty Teller and Deb Weymouth

Mr. Bonneville called the meeting to order at 8:32am and welcomed everyone. Introductions followed.

ENVIRONMENTAL SCANNING:

Economic Issues/Trends/Concerns:

- Ms. Churchill reported on possible business development in Wayne County.
- Ms. Springmeier: The Wayne County Business Council, legislative forum committee, will be holding a legislative community breakfast on May 14th, 2008 with presentations on the FLWIB, FAME and WIRED.

Program Changes:

- Ms. Springmeier: Mr. Peter Pecor is no longer with the Department of Labor and the position has not been filled yet.

Privilege of the Floor:

- None

COMMITTEE UPDATES:

*See the January 2008 Committee Work Plan & Key Highlights Summary for more specific details.

- Finance & Audit: Mr. Oakleaf
Gerry Archibald from Bonadio met with the committee on 2/27 to review the standards. WIA formula funding is going to be around 300k less this year, no word yet on DPN for TAA funding. Dislocated Worker funds are not being spent. Please sign the conflict of interest statement in your folder.
- Governance & Membership: Ms. Springmeier
The committee met on March 12th. The committee reviewed attendance from July 1, 2007 to present, no letters will be sent out. In May the committee will be reviewing the Slate of Officers, By-Laws and cluster committees.
- Marketing & Communications: Ms. Springmeier
Committee will be meeting on March 27, 2008 to discuss the revision to the website. There will be an Internship Expo on April 2, 2008 at the FLCC Gymnasium. Any Board members interested, please contact the WIB to register.
- Performance and Evaluation: Mr. Castiglione
Due to weather, the February 27, 2008 meeting at Finger Lakes Works –Wayne County One Stop was canceled. The next meeting will be held at the Wayne County One Stop on April 23, 2008 at 8am.
- Planning: Mr. Smith
The 3rd Annual Finger Lakes Works...*with their hands!* Career Day is scheduled for October 2, 2008 at Rodman Lott Farms in Seneca Falls. Mr. Smith will be meeting on March 20th with high school superintendents to discuss ways to have more students' involvement at FLWWTH day.

- Youth Council: Mr. Spring
The committee met on March 3rd, 2008 and reviewed the RFP, which is due March 21, 2008. Ms. Shoff attended the Youth Academy; the youth members have organized a letter writing campaign to address the funding cuts. Welcome Ms. Colleen Combs and Mr. Victor Nelson to Youth Council. There still are two slots to be filled, one youth and an educational representative. The 2nd Annual TFA (Technology, Food & Agriculture) Day is scheduled for April 8, 2008. YERP (Youth Employee Recognition Program) will be held on May 20, 2008 at the North Street Elementary School Auditorium in Geneva, still no keynote speaker, any suggestions please contact Ms. Shoff. Mr. Oakleaf noted more Board members should attend this event. The next Youth Council meeting will be held on Monday, May 5th, 2008 at 5pm at the WIB.
- Consortium: Mr. Young
A draft of the budget is due on March 20, 2008. The annual JSEC Job Fair will be taking place on Tuesday, March 25, 2008. The One Stops have weekly recruitment for Pactiv, The Home Depot and Clifton Springs Hospital. Also working on 35-40 marketing libraries at schools to hand out job seeker & OJT brochures. Ms. Dawn Mulheron is in the process of creating a healthcare database for the four counties to use.

REVIEW OF STRATEGIC PLAN:

Ms. Springmeier highlighted objectives & accomplishments to date. A full written report will be sent out after March 31, 2008.

OLD BUSINESS/CONSENT AGENDA:

- Minutes from January 16, 2008 - Motion to approve as written by Mr. Oakleaf, seconded by Dr. Burke. All in favor. Motion carried.
- **Resolution #14-07– Approval of Youth Council Appointments** - Motion to approve made by Mr. Spring, seconded by Ms. Churchill. All in favor; motion approved.
- **Resolution #15-07- Approval of Intensive and Training Programs** – Motion to approve made by Mr. Castiglione, seconded by Mr. Smith. All in favor; motion approved.
- **Resolution #16-07- Approval of Local Plan Modification** – Motion to approve made by Mr. Oakleaf, seconded by Ms. Egenhofer. All in favor; motion approved.

PRESENTATION:

Mr. Mandina & Ms. Jones presented on behalf of FAME. The next full FAME membership meeting will be taking place on May 13, 2008 at Wayne-Finger Lakes BOCES.

MEETING EVALUATION

- Results of January's meeting evaluation were previously emailed. Everyone is encouraged to complete an evaluation for today's meeting. Evaluations are reviewed by the Executive Committee and comments are taken into consideration for future meetings.
- Conflict of Interest Statements were signed by those not present at January's meeting. Those not present will sign at May's Board meeting.

OTHER BUSINESS:

- Ms. Springmeier noted that the WIB has applied for two grants. WIRED "Start Here for a High Tech Career" and NYS DOL Intern Program.

The next regular Board Meeting will be at Ramada Inn Geneva Lakefront on May 21, 2008 at 8:30 with a networking breakfast beginning at 8:00am.

There being no other business, motion to adjourn the meeting offered by Ms. Churchill and seconded by Dr. Burke. Meeting adjourned at 9:42am.

Respectfully submitted,

Jaimie Martin
Administrative Assistant