

FINGER LAKES WORKFORCE INVESTMENT BOARD MEETING MINUTES
Wednesday, September 19, 2007, 8:30-10:00am
Ramada Inn Geneva Lakefront

ATTENDANCE:

Chair: Rich Bonneville

Members: Kelly Bean, Jeb Becker, Bill Bordeau, Lina Brennan, Dr. Joseph Burke, Bill Castiglione, Peg Churchill, Debbie Culeton, Clark Culver, Robert Doebelin, Fred Gaffney, Robert Leiby, Michael Mandina, Michael Manikowski, Dr. Joseph Marinelli, Tom May, Adam Menter, Dr. Barbara Risser, Angie Scanlon, Charles Schillaci, Jane Shaffer, Hal Smith, John Socha, Roy Spring, Martin Teller, Jocelyn VanGelder, Deborah Weymouth

Executive Director: Karen Springmeier

Guests: Kathy Bailey, Peg Birmingham, Jodie Daniels, Don Friday, Sherry Morse

One Stop Managers: Sherri Shoff, Kathy Templar, Brian Young

Staff: Michael Woloson, Debbie Sowards, Jaimie Martin, Martha Doody

ABSENT:

Geoffrey Astles, Colleen Combs, Deborah Flood, Ron Golumbeck, Keith Kubasik, Chris LaDelfa, Annette Leahy, Nicolette Leathersich, Victor Nelson, Don Oakleaf, Peter Pecor

Mr. Bonneville called the meeting to order at 8:31am welcoming everyone. Special welcomes for new members, Ms. Scanlon and Dr. Risser. Introductions followed.

Dr. Risser presented the committee with a brief introduction of herself and her vision for the future of Finger Lakes Community College and asked for feedback from the members. A brief question and answer session followed.

ENVIRONMENTAL SCANNING

Economic Issues/Trends/Concerns:

- Mr. Gaffney and Ms. Churchill both agreed that 18 to 22 year olds are looking out of state for employment. The area needs to come up with new marketing strategies to get people to stay or come back to the area.

Program Changes:

- Mr. Friday – Mentioned FLCC is working on four week non-credit courses to be offered.

Privilege of the Floor:

- Mr. Smith – Informed the Board, he is adding a 12,000 square foot addition to his main building in Phelps to offer custom fabrication (Manufacturing Industry) that should be done in January.
- Ms. Springmeier – Congratulated Ms. Scanlon for the 25M state award.

COMMITTEE UPDATES:

*See the September 2007 Committee Work Plan & Key Highlights Summary for more specific details.

- Finance & Audit: Mr. Teller
Bonadio has suggested hiring a part-time CPA to help with the Fiscal transition. The year was closed out strong, but will need to finalize the carryover and will be discussed in the October committee meeting. Bonadio will be presenting at the November Board Meeting.
- Governance & Membership: Mr. Manikowski
Two vacancies remain in Wayne County as well as Title V slot. Mr. Manikowski noted there are 43 Board members, 22 private sector and 21 public sector/at large members. We need everyone to participate on a committee. For more information please contact the WIB.
- Marketing & Communications: Ms. Culeton
Committee met on September 14, 2007. Discussed and agreed on fingerlakes1.com redesigning the website and updating the site. Committee will be reviewing strategic plan at the November 13, 2007 meeting.
- Performance and Evaluation: Mr. Castiglione
The committee met at the Finger Lakes Works-Seneca One Stop on June 27th. The meeting was very informative, along with the tour. Currently, there are 39 customers participating in On-the-Job Training, which is a 95% increase from last year. The next meeting will be taking place at the Yates County One Stop on October 24, 2007.
- Planning: Mr. Smith
The next Finger Lakes Works... *with their hands!* skilled trades and precision manufacturing career day is scheduled for October 4, 2007, 8am to 2pm. Six hundred high school students from 26 area schools have been invited to this event. There will be a lot more hands-on activities this year, everyone is welcome and there are volunteer slots open, if interested contact Martha Doody or Deb Sowards at the WIB.

COMMITTEE UPDATES (continued)

- Youth Council: Mr. Spring
As Mr. Smith previously mentioned Finger Lakes Works... *with their hands!* is scheduled for October 4, 2007 and the event does need more volunteers. Mr. Spring also noted the youth council is looking for more members; anyone interested should contact Martha Doody at the WIB. The next Youth Council meeting will be taking place on November 5 and will be voting on changing the meeting time to 5pm. Disability Mentoring Day is scheduled for October 17, 2007; anyone interested please contact Barbara McBride.
- Consortium: Mr. Young
The Consortium is currently working to develop a revised business plan for the next 3 years. Thirty-three businesses participated in the September 12, 2007 job fair at the Ramada Inn and twenty-nine businesses will be participating in the September 27, 2007, 1:30p-5:30p, job fair at DiPacific's Restaurant in Farmington. A job fair in Wayne County is being held on October 16, 2007 at the Quality Inn.

OLD BUSINESS/CONSENT AGENDA:

- Minutes from May 16, 2007 - Motion to approve as written by Mr. Teller, seconded by Mr. Castiglione. All in favor. Motion carried.
- **Resolution #01-07 – Approval of Intensive and Training Providers and Programs** – Motion to approve made by Mr. Teller, seconded by Mr. Castiglione. All in favor; motion approved.
- **Resolution #02-07 – Approval of Youth Council Appointments** - Motion to approve made by Ms. Weymouth, seconded by Ms. Bean. All in favor; motion approved.
- **Resolution #03-07 – Approval to Contract with Robert W. Hickey & Co.** – Motion to approve made by Mr. Teller, seconded by Mr. Becker. All in favor; motion approved.

MEETING EVALUATION

- Results of May's meeting evaluation were previously emailed. Everyone is encouraged to complete an evaluation for today's meeting. Evaluations are reviewed by the Executive Committee and comments are taken into consideration for future meetings.

PRESENTATION

FAME – Finger Lakes Advanced Manufacturing Enterprise
Michael Mandina, President, Optimax Systems, Inc.
Presentation will be posted on www.fingerlakesworks.com, under the FAME link.

OTHER BUSINESS

Ms. Springmeier - Thank you to all those who participated in the full day strategic planning day on August 22, 2007 at the Waterloo Holiday Inn.

The next regular Board Meeting will be at the Ramada Inn Geneva Lakefront, Geneva, NY on November 21, 2007 at 8:30 with a networking breakfast beginning at 8:00am.

There being no other business, motion to adjourn the meeting offered by Mr. Teller and seconded by Mr. Mandina. Meeting adjourned at 9:48am.

Respectfully submitted,

Jaimie Martin
Administrative Assistant